

Circular Number: 1910-C06

Date: 3 October 2019

To: All Allied Health Professionals, Employers and HR Colleagues

CHANGE IN SUPERVISOR ASSESSMENT REPORT (SAR) FORMS

This circular serves to inform all C-Regs, employers, supervisors and HR colleagues that the Allied Health Professions Council (AHPC) has updated its SAR forms.

2 Some of the changes are summarized in the table below:

Form	Type of Changes
SF3 (Assessment Report)	<ul style="list-style-type: none">• Changes in format to make the form intuitive• Inclusion of additional instructions to emphasize that it is mandatory to highlight area of concerns• Supervisee's acknowledgment section
SF4 (End of Supervised Practice Evaluation Report)	<ul style="list-style-type: none">• Supervisee's acknowledgment section
SF6 (Supervision Logs)	<ul style="list-style-type: none">• Inclusion of recommended supervision activities• Additional column to include number of hours for each activity• Submission in an excel format by double clicking on the table

3 The revised forms are now available for download on the AHPC website under the "Forms and Downloads" section.

4 Please be informed that from 1 January 2020, submissions using the older versions of the SARs will be rejected. Supervisors are encouraged to start using the revised forms with immediate effect.

5 Please also note that all supervisees will have to submit the SF6 (Supervision Logs) using the new forms. Organizations using their own version of the SF6 will have to make the transition by 1 January 2020.



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Thank you.

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