

AHPC Ref: 5.8

Circular Number: 1701-C02

Date: 13 February 2017

To: All Diagnostic Radiographers, Radiation Therapists and Employers

## **REGISTRATION APPLICATIONS WITH THE ALLIED HEALTH PROFESSIONS COUNCIL FROM DIAGNOSTIC RADIOGRAPHERS AND RADIATION THERAPISTS**

The Allied Health Professions Council (AHPC) has been receiving registration applications from Diagnostic Radiographers and Radiation Therapists since registration for this group of allied health professionals commenced in April 2016.

2 The Allied Health Professions Act and regulations provides for a Diagnostic Radiographer or Radiation Therapist to be **deemed registered** if he was practising the profession in Singapore immediately before 15 April 2016, until such time when he receives the registration decision from the AHPC or by the prescribed date 14 April 2017. All Diagnostic Radiographers and Radiation Therapists who were not practising immediately before 15 April 2016 will need to be registered and have a valid practising certificate from the AHPC before they can start practising the profession in Singapore.

### **OUTSTANDING REGISTRATION APPLICATIONS**

3 At this time, there still remain applications of currently practising Diagnostic Radiographers and Radiation Therapists whose mandatory documents in support of the applications were not yet received by the AHPC. These include Letter of Verification, Certificate of Good Standing, Supervisor Assessment Reports (i.e. Forms SF3 and SF4), Certificate of Service and R1 licence. As such, the AHPC is unable to complete the processing of these applications until all the required documents and/or information are duly received.

### **TEMPORARY REGISTRATION**

4 If your application is still pending because of outstanding supporting documents and/or information such as those listed below, you would have already received emails and reminders from the AHPC to arrange for the missing documents and/or information to be sent to the AHPC.

- a) Letter of Verification from educational institution;
- b) Certificate of Good Standing from overseas regulatory authorities;
- c) Additional information/ clarification regarding the scope of practice;
- d) Supporting documents such as Certificate of Service, R1 licence, Qualification certificates, Overseas registration certificates and Overseas national licensure results.

5 If the outstanding supporting documents and/or information are still not received by **28 February 2017** due to various reasons, the AHPC will grant you **Temporary registration for 6 months** to enable you to continue your practice after 14 April 2017. During this period of time, you will be required to make arrangements with the relevant parties (where applicable) to send the documents and/or information directly to the AHPC.

6 While on Temporary registration, you must work under the supervision of a named supervisory or reporting officer responsible for your performance and work within the supervisory and reporting structures of your current employment. You will be required to arrange with your employer to provide the name and designation of your reporting officer or supervisor to the AHPC latest by **3 March 2017** for your registration application to be further processed.

7 Please take note that there **will not be any further extension to the Temporary registration** under this arrangement if the required supporting documents and/or information are not received by the expiry of the Temporary registration. You may apply for conversion to Full or Restricted registration (as applicable) when the missing supporting documents and/or information have been received and/or reviewed by the AHPC.

## **CONDITIONAL REGISTRATION**

8 If your application is pending the below listed documents, you and/or your supervisor would have received emails and reminders from the AHPC to submit the document(s) to the AHPC.

- a) English language proficiency results;
- b) Supervisor Assessment Report (Form SF3);
- c) End of Supervised Practice Evaluation form (Form SF4).

9 If the documents are not received by **28 February 2017**, the AHPC will grant you Conditional registration where you are required to practise under supervision.

### **PENDING ENGLISH LANGUAGE PROFICIENCY RESULTS**

10 Those who are awaiting English language proficiency results will be granted Conditional registration to **practise under supervision at Level 3 supervision intensity**. You will need to fulfil the English language proficiency requirement before the expiry of the Conditional registration. At any point of time if you have fulfilled the said requirement, please submit a copy of your test results along with Forms SF3 and SF4 to the AHPC for your application to be further processed.

### **PENDING SUPERVISORY REPORTS (FORMS SF3 AND SF4)**

11 Applicants whose supervisory reports are still pending will be granted Conditional registration to practise under supervision until such time when the supervisory reports have been received and reviewed by the AHPC. You may apply for conversion to Full or Restricted registration (as applicable) if you have met the supervised practice requirements satisfactorily. If adverse supervisory reports are received, you will continue supervision under Conditional registration. Details of your Conditional registration will be provided in a letter informing you of the outcome.

## **REMINDERS TO APPLY FOR REGISTRATION**

12 All applicants who were not practising as a Diagnostic Radiographer or Radiation Therapist in Singapore immediately before 15 April 2016 are reminded to submit an application for registration to the AHPC before you commence practice in your profession. You can only start practising as a Diagnostic Radiographer or Radiation Therapist if you are registered with the AHPC and have a valid practising certificate.

13 For currently practising Diagnostic Radiographers and Radiation Therapists who are deemed registered and wish to continue practising the profession after 14 April 2017, you are reminded to submit an application for registration to the AHPC **immediately** if you have not done so. You must stop your practice if you are still not registered with the AHPC after 14 April 2017.



## OFFENCE TO PRACTISE WITHOUT REGISTRATION

14 Please note that anyone who wishes to practise as a Diagnostic Radiographer or Radiation Therapist must be registered with the AHPC and has a valid practising certificate to be a duly qualified allied health professional to practise the prescribed allied health professions in Singapore. It is an offence to practise as a Diagnostic Radiographer or Radiation therapist without registration and a valid practising certificate from the AHPC.

Thank you.



Ms Suraya Talip  
Executive Secretary  
Allied Health Professions Council