

Allied Health Professions Council c/o Secretariat of healthcare Professional Boards (SPB) 81 Kim Keat Road #10-00 Singapore 328836

Email: <u>AHPC@spb.gov.sg</u> Website: <u>https://www.ahpc.gov.sg</u>

AHPC Ref: 5.8

Circular Number: 2403-C01

Date: 13 March 2024

Registered Allied Health Professionals

#### **DISPLAY OF ADDITIONAL QUALIFICATIONS**

The Allied Health Professions Council (AHPC) would like to remind all registered Allied Health Professionals (AHPs) that only approved Additional Qualifications (AQs) will be displayed in the AHPC's Register of Allied Health Professionals and in the public search.

- 2. The AHPC had observed that some AHPs had included AQs at the time when they submitted their application for registration <sup>1</sup>. These AQs were inadvertently displayed together with their basic registrable allied health qualifications in the AHPC's Register. The AHPC will only display basic registrable allied health qualifications which were reviewed during the application for registration on the public search.
- 3. The AQs which were not officially submitted to AHPC for approval and display in the Register will be removed by 30 August 2024.

# Online Application for Display of AQ

- 4. AHPs who wish to display any Additional Qualification are required to apply with relevant supporting documents to the AHPC for verification and approval in the Professional Registration System (PRS). Separate applications must be submitted for each AQ. A prescribed application fee of SGD50 will be charged for every AQ applied. For more information on how to submit an <u>application for the display AQ</u>, please refer to the AHPC's website.
- 5. Please refer to Annex A for the criteria for displaying the AQs and Board Certificates and titles.

<sup>1</sup> AHPC considers only the most basic allied health profession qualification attained when reviewing application for registration.

- 6. Section 25 of the Allied Health Professions Act 2011 stipulates that:
- "25. (1) No registered allied health professional shall:
  - a) Use or exhibit or publish in any card, letter, stationery, nameplate, signboard, placard, circular, handbill or any notice displayed at the premises used by him for the practice of any prescribed allied health profession any qualification other than the qualifications which are entered against his name in the appropriate register or which has been approved by the Council; or
  - b) use any title, addition or designation other than the title, addition or designation which has been approved by the Council.
  - (2) Any registered allied health professional who contravenes subsection (1) may be subject to disciplinary proceedings under this Act."
- 7. For further clarifications, you may contact the secretariat at AHPC@spb.gov.sg.

Thank you.

Ms Suraya Talip Executive Secretary

Allied Health Professions Council

# Annex A

# Criteria for Display of AQ

- 1. The criteria for display of AQ are as follows:
  - a) Qualification must be from a formal postgraduate programme (i.e. at least a postgraduate Diploma) from a university or college in order to be considered eligible for display;
  - b) Qualification should be relevant to the area of practice of the AHP;
  - c) Qualification should be awarded after a programme of training, study or research in an area relevant to the professional's practice (minimum full-time equivalent of six months);
  - d) Qualification must have eligibility criteria for entry into the programme;
  - e) Qualification should demonstrate that the AHP possesses more extensive knowledge relevant to the professional's practice; and
  - f) Where applicable, the AHP may be asked to present evidence that he/she has acquired clinical skills related to the qualification (i.e. transcripts must have placement or clinical component included that is relevant to practice).

## Criteria for Display of Board Certificates and Display of Qualifications and Titles

- 2. All registered AHPs are reminded that:
  - Board certificates which are examination-based credentials (i.e. written, clinical and/or viva) and awarded by the **national board of the country** of training will be allowed for display. For board certificates that are not awarded indefinitely but have a specific validity period, the certificate will only be displayed for the period of its validity. The starting and ending dates of the board certificate will be indicated on the relevant Register. Upon recertification with the respective boards, the holder of the board certificate will need to re-apply for the display of the board certificate and incur fresh application fees.
  - Apart from the qualification approved for registration with the AHPC, any other qualification, title, addition or designation must be approved by AHPC through an application before it can be used, displayed, exhibited or published.