



SINGAPORE NURSING BOARD

31 August 2023

Dear Nurse/Midwife

APPLICATION FOR PRACTISING CERTIFICATE RENEWAL FOR NURSES AND MIDWIVES FOR YEAR 2024

The Singapore Nursing Board (SNB) issues practising certificates (PCs) to all nurses and midwives on its register and roll. The PC for the Year 2023 will expire on **31 Dec 2023**.

If you are continuing to practise nursing/ midwifery in Year 2024, you are required to submit an online application for PC Renewal for Year 2024 during the period from **1 Sep to 30 Nov 2023**.

You will only be notified by email of the PC renewal as SNB **no longer sends** out hard copy PC Renewal notification letter to you. Please ensure that your email address is correct and up to date.

SingPass login has been made mandatory since 15 January 2017. Therefore, you are required to login to your SNB account using **your SingPass** at SNB's website (www.snb.gov.sg) to renew your PC. If you have NRIC or FIN number but have not registered for a SingPass account, please refer to www.singpass.gov.sg for more information on application for a SingPass account.

Steps to PC Renewal:

- 1) Login using your SingPass via SNB's website at www.snb.gov.sg.
- 2) Update your email address, preferred mailing address and/or contact number if there are any changes.
- 3) Submit an application for PC Renewal.

For more information on PC Renewal for Year 2024, please refer to SNB's website at www.snb.gov.sg.

For further queries, please email to SNB at SNB@spb.gov.sg.

Please note:

It is an offence to practise nursing/ midwifery without holding a valid practising certificate. Any person found guilty of this offence shall be liable on conviction to a fine of not more than \$10 000 (Section 27 [3] Nurses and Midwives Act).

Nurses who have not practised nursing for a continuous period of 5 years are required to attend a Return-to-Nursing programme before they can practise nursing again.

Section 13(3) of the Nurses and Midwives Act requires every nurse and midwife to inform the Registrar of any change in name, working address, residential address, or such other particulars as may be prescribed, within 28 days of the change.

Yours sincerely

**Registrar
Singapore Nursing Board**

This letter does not require a signature.