

OFFICIAL (OPEN)

**Singapore Nursing Board**  
**Criteria for Award of Continuing Professional Education (CPE) Points**

A CPE point is a unit of credit recognising nurses' and midwives' participation in **nursing specific** education program. The events undertaken by the nurses must be **directly relevant** to the nurse or midwife's **context of practice** and appropriate to their **scope of practice** with the aim to maintain, improve and broaden their knowledge, skills and competence. It includes attendances at in-services, lectures, seminars, conferences & workshops, enrolment of courses, doing self-study, and participation in or facilitation of research events including publication, oral and poster presentation.

| CATEGORY | EVENT  | CRITERIA   | CPE POINTS/CAP  | CLAIMED BY          |
|----------|--|--|---|---------------------|
| I        | <b><u>In-Service Programmes</u></b><br>(Not less than 1 hour)<br>- Case Study<br>- Journal Club<br>- Lecture<br>- E Learning   | 1 to 2 hours<br><br>Presenter  | 1<br><br>1 per session<br>(Max 15 points per yr)                      | CPE Provider<br>APN |
| II-A     | <b><u>Local/Structured Events</u></b><br>(Not less than 1 hour)<br>- Conference<br>- Seminar<br>- Lecture<br>- Workshop<br>- In-house training<br>- Course   | 1/4 day (≤ 2hours)<br>1/2 day (> 2 to 4 hours)<br>1 day<br>1 1/2 day<br>2 days<br>2 1/2 day<br>3 days or more<br><br>Presenter | 1<br>2<br>4<br>6<br>8<br>10<br>12<br><br>2 per session                | CPE Provider<br>APN |
| II-B     | <b><u>Local/Overseas Events</u></b><br>- Conference<br>- Seminar<br>- Lecture<br>- Workshop<br>- Study Trip<br>- Course  | 1/4 day (≤ 2hours)<br>1/2 day (> 2 to 4 hours)<br>1 day<br>1 1/2 day<br>2 days<br>2 1/2 day<br>3 days or more<br><br>Presenter | 1<br>2<br>4<br>6<br>8<br>10<br>12<br><br>2 per topic                  | Nurse /<br>Midwife  |
| III      | <b><u>Research/ Evidence Based/<br/>Nursing Quality<br/>Improvement Projects</u></b><br><br><b><u>Presentation of original<br/>paper / poster/ project</u></b><br>Poster Presentation<br>Oral Presentation | Principal investigator/<br>Leader<br>Co-investigator/<br>members<br><br>Presenter  | 10 per project<br><br>5 per project<br><br>2 per paper<br>4 per paper | Nurse /<br>Midwife  |

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|----------|---|---|---|-----------------|
| IV       | <u>Publication</u><br>- Indexed Journal<br><br>- Book/Textbook<br><br>- Online publication<br><br>- Practice Guidelines   | Author<br>Co-author<br>Reviewer<br><br>Editor<br>Co-Editor<br>Chapter author<br>Reviewer<br><br>Author<br>Co-author/ Contributor<br><br>Chair<br>Member | 5 per article<br>2 per article<br>2 per article<br><br>5<br>2<br>5<br>2<br><br>2<br>1<br><br>5<br>2 | Nurse / Midwife |
| V-A      | <u>Self directed learning- with verifiable assessment</u><br>(e-learning, self-learning package, mobile learning)   | Every module/ submission  | 1<br>(Max 10 points per yr)   | Nurse / midwife |
| V-B      | <u>Self-study</u><br>Reading of paper from health-related journal, CPG, online publication  |   | 1 per claim<br>(Max 5 points per yr)  | Nurse / midwife |
| VI       | <u>Formal courses</u><br>(Not leading to academic qualification and courses that are not awarded PE points)<br><br><u>Clinical attachment</u><br>HMDP<br>Local Attachment | 1 – 5 hours<br>6 – 10 hours<br>11 – 15 hours<br>16 – 20 hours<br>> 20 hours<br><br>≤ 10 days<br>11 – 20 days<br>> 20 days                               | 2<br>4<br>6<br>8<br>10<br><br>2<br>4<br>6<br><br>(Max 10 points per yr)                             | Nurse / midwife |

**Requirements**

- A **nurse/midwife** is recommended to attain **15 CPE points per year**.
- An **Advanced Practice Nurse** is required to attain **30 CPE points per year**, of which at least 15 CPE must be related to Advanced Practice Nursing or their clinical specialty for the renewal of license.
- All nurses are advised to keep for at least 2 years all relevant documents for auditing purpose.
- CPE points will be awarded for delivering the lecture for the first time only. But full time educators cannot claim CPE points for presentations/lectures that are part of their job expectations, but may use other presentations made outside the duties of their job. Similar a nurse researcher cannot claim CPE for research works (presentation & publication).
- Nurses who are doing formal course leading to Academic Qualification related to nursing (Bachelor/ Advanced Diploma/ Graduate Diploma/ Master/ Doctorate) are exempted from the CPE programme.