

# **TCM Practitioners Board**

## **Continuing Professional Education User Guide for TCM Practitioners**

*Apr 2020*

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9. Monitoring of CPE Point
10. Search for CPE Events

# 1. Login to PRS

Visit the TCMP Board Website at

[www.tcmpb.gov.sg](http://www.tcmpb.gov.sg)

Click "**Login**" at the left-hand side of the menu bar

Ministry of Health [SG] <https://www.healthprofessionals.gov.sg/tcmpb/en>

Home About TCMPB Ethical Code and Ethical Guidelines Forms & Downloads Press Releases on Complaints Announcements Other Publications

**中医管理委员会**  
TRADITIONAL CHINESE MEDICINE PRACTITIONERS BOARD

Registration of TCM Practitioners

Registration Requirements

Application for Registration

Facts & Information

Continuing Professional TCM Education

**Login**  
REGISTERED TCM PRACTITIONER / REGISTERED USERS

Search  
REGISTERED TCM PRACTITIONERS

Search  
CONTINUING PROFESSIONAL TCM EDUCATION (CPE) EVENTS

The Traditional Chinese Medicine Practitioners Board (TCMPB) is a statutory board established under the Traditional Chinese Medicine Practitioners Act 2000. TCMPB registers TCM practitioners (both acupuncturists and TCM physicians), accredits TCM institutions and TCM courses for the purpose of registration and regulates the professional ethics and conduct of registered TCM practitioners.

**1 Renewal of Practising Certificates for TCM Practitioners on Full Registration (2019)**  
01 Apr 2019 14:45  
Registered TCM practitioners on full registration whose Practising Certificates (PCs) are expiring...  
>> more

**1 Compulsory CPE for Registered TCM Practitioners**  
01 Apr 2019 14:17  
Compulsory Continuing Professional Education (CPE) for Registered TCM Practitioners will commence...  
>> more

Useful Links

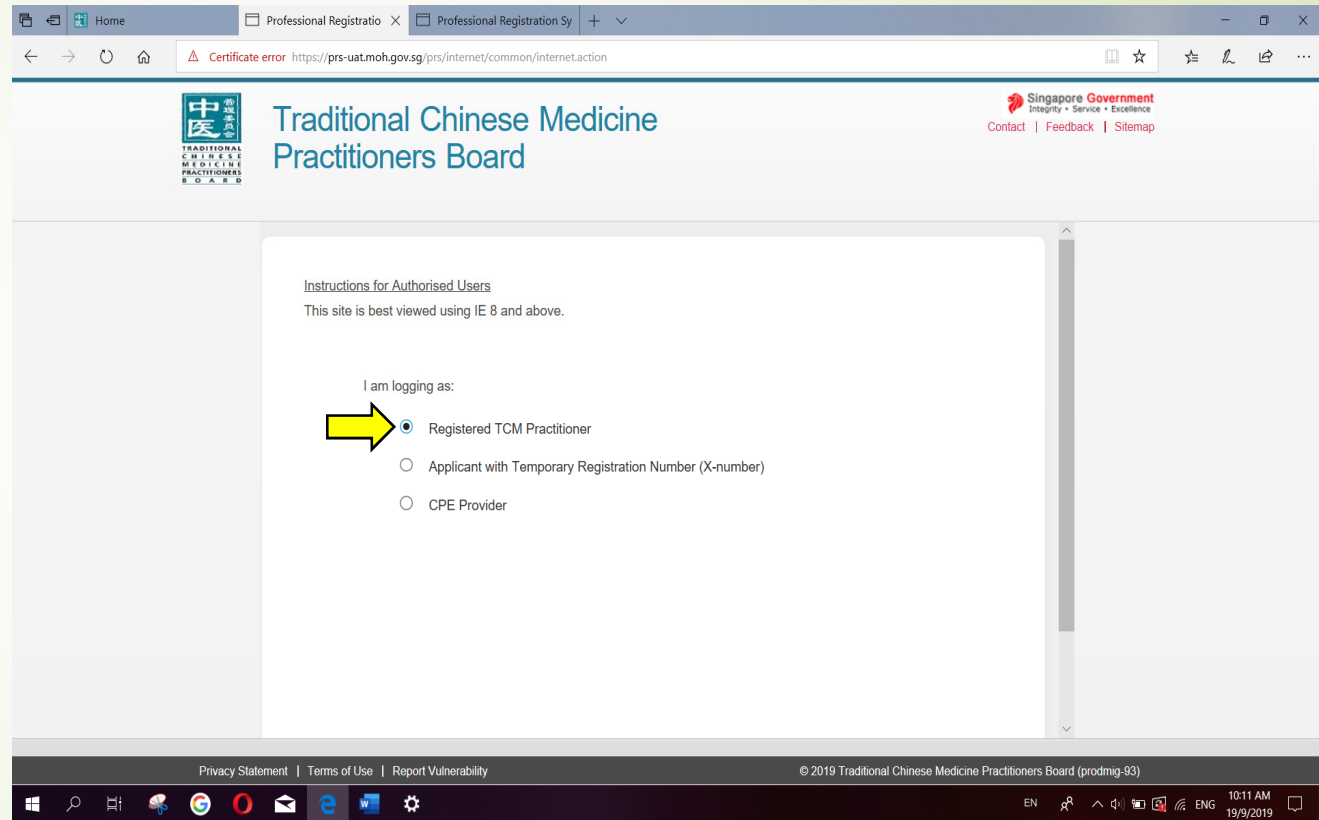
- TCMP Board's address and contact (中医管理委员会地址与联络号码)
- Ministry of Health (新加坡卫生部)
- MOH Health Professional Portal
- Health Sciences Authority (新加坡卫生科学局)
- REACH Portal

Singapore Corporate Access  
**CoriPass**

# 1. Login to PRS

The following screen will appear for you to select the category to login as

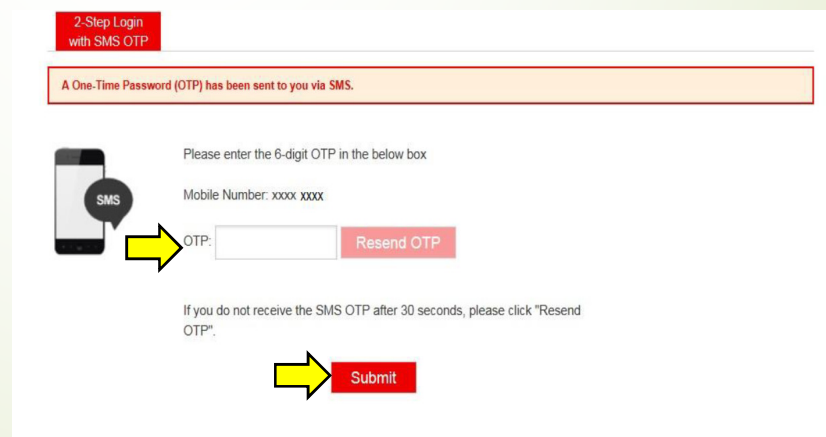
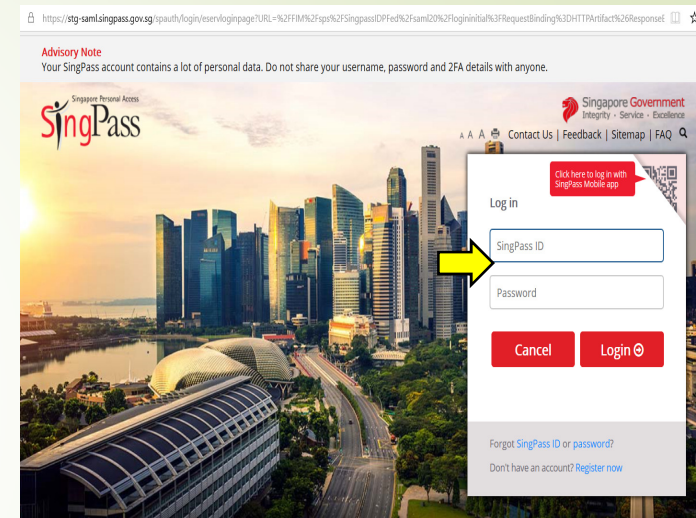
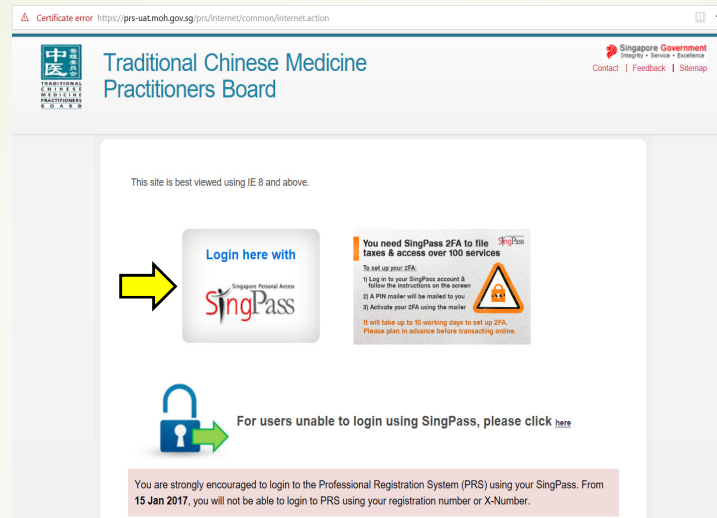
Please click “**Registered TCM Practitioner**” for the submission of **self-claim** for TCMP Board’s approval





# 1. Login to PRS

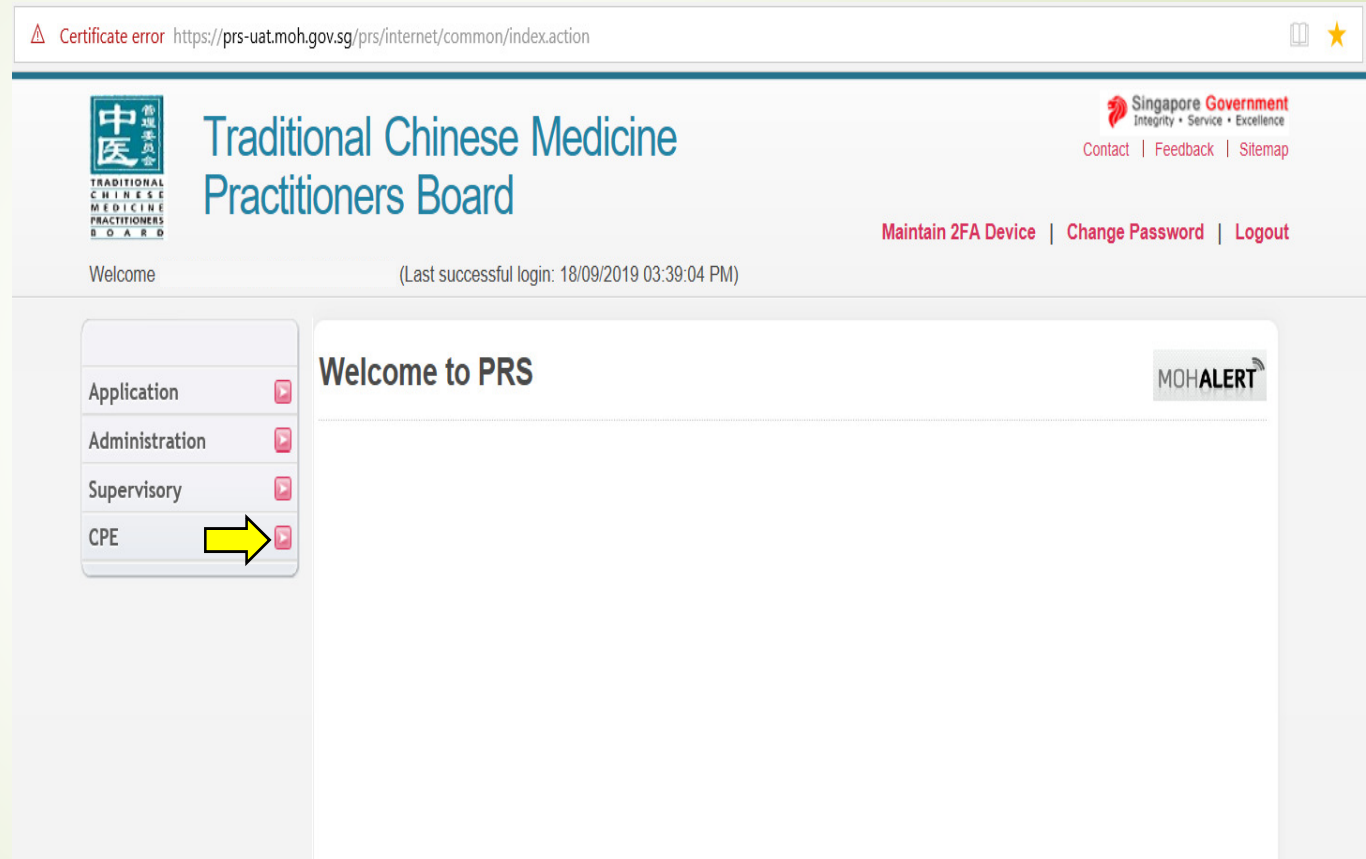
You will be prompt to login via the **SingPass** (using the 2FA authentication)



# 1. Login to PRS

You will be show the “**Welcome to PRS**” page, if you have successfully login with your SingPass, using the 2 FA Authentication

Click the tab “**CPE**”



**Traditional Chinese Medicine Practitioners Board**

Welcome (Last successful login: 18/09/2019 03:39:04 PM)

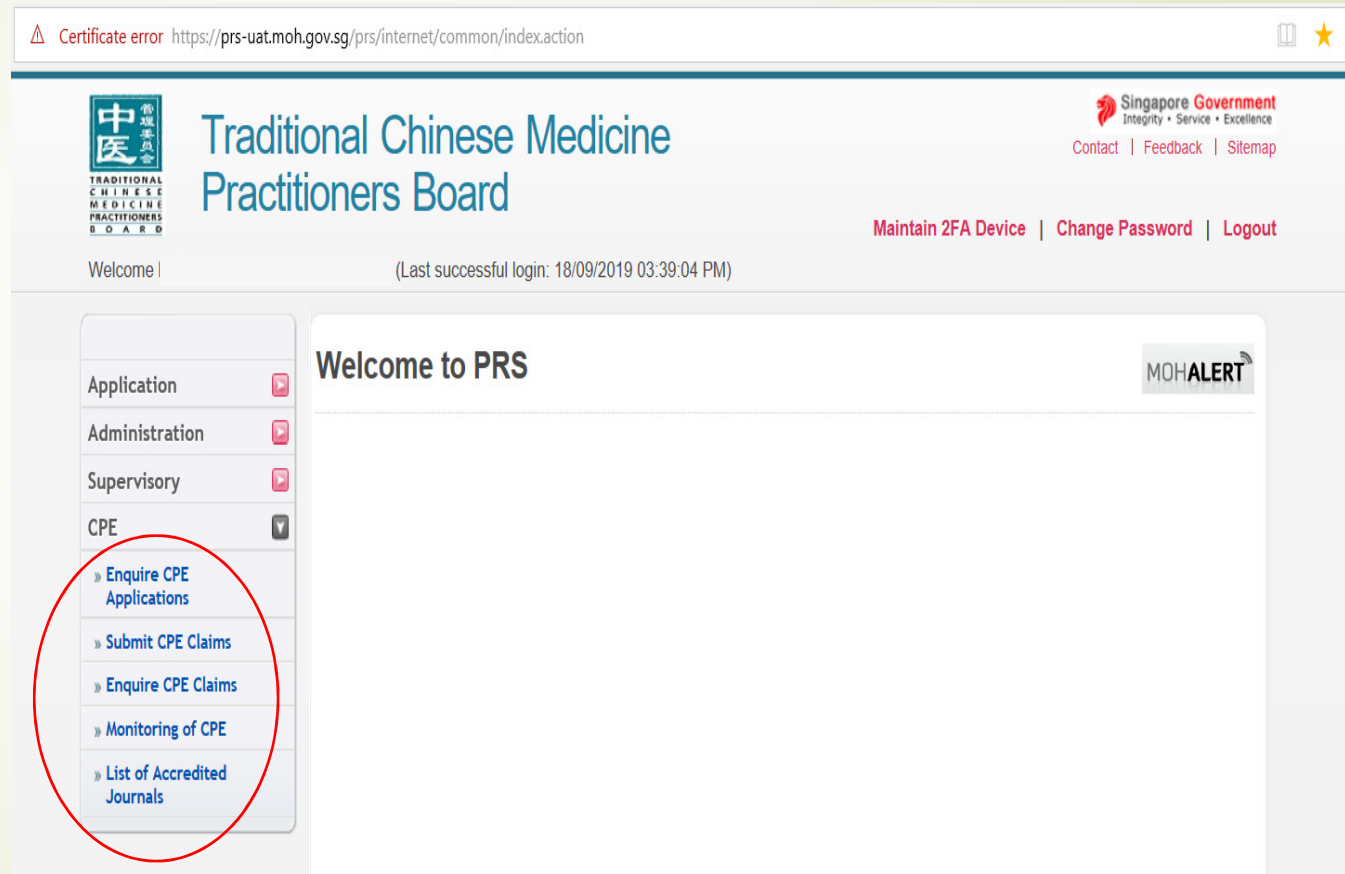
Application Administration Supervisory CPE

MOHALERT

**Welcome to PRS**

## 2. Submit CPE Points Claim Application by TCM Practitioners

You will be shown the drop-down menu listing of “Enquire CPE Applications”, “Submit CPE Claims”, “Enquire CPE Claims”, “Monitoring of CPE” and “List of Accredited Journals”





The screenshot shows the homepage of the Traditional Chinese Medicine Practitioners Board (TCMPB) website. The browser address bar displays a "Certificate error" for the URL <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>. The page header includes the Singapore Government logo and the text "Integrity • Service • Excellence", along with links for "Contact", "Feedback", and "Sitemap". The main header features the TCMPB logo and the text "Traditional Chinese Medicine Practitioners Board". Below the header, there is a "Welcome" message and a note about the last successful login: "(Last successful login: 18/09/2019 03:39:04 PM)". The main content area is divided into two sections. On the left, there is a sidebar menu with the following items: "Application", "Administration", "Supervisory", "CPE", and a sub-menu under "CPE" containing "Enquire CPE Applications", "Submit CPE Claims", "Enquire CPE Claims", "Monitoring of CPE", and "List of Accredited Journals". The "CPE" section and its sub-menu items are circled in red. On the right, there is a "Welcome to PRS" message and a "MOHALERT" button. At the bottom right, there are links for "Maintain 2FA Device", "Change Password", and "Logout".

## 2. Submit CPE Points Claim Application by TCM Practitioners

Select “Submit CPE Claims”

You can select the categories 1C, 2A, 3A or 3B that you have attended

 Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>

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Welcome (Last successful login: 18/09/2019 03:39:04 PM)

[Application](#) [Administration](#) [Supervisory](#) [CPE](#)

[» Enquire CPE Applications](#)  
[» Submit CPE Claims](#)  
[» Enquire CPE Claims](#)  
[» Monitoring of CPE](#)  
[» List of Accredited Journals](#)

**Submission of CPE Claims**

Note: All Fields marked with asterisk (\*) are mandatory.

\*Category   
\*Type of Activity

**Awarded CPE points (After Capping)**

Category	CPE Points	
	Core Points	Non Core Points
1C	0	0
2A	0	0
3A	0	0
3B	0	0

**Claim Category Details**


Category	Type of Activity	Role
1C	Lecture, Conference, Seminar, Workshop	Participant, Speaker
	Overseas post-graduate study	Participant
	Short-term training course	Participant
2A	Author of TCM professional book/textbook/reference book	Author, Subsidiary Author
	Editorial work/review of TCM professional book/textbook/recognized professional journals	1st Author, Reviewer, Subsidiary Author
	Presentation of paper / poster at local / overseas conference / seminar	Chief Editor, Subsidiary Editor
	Publication of paper/report in recognized professional journal	1st Author, Subsidiary Author
3A	Online education (without assessment)	Self Study
	Reading of TCM/medical books/recognized journals	Self Study
	Self-study from audio-visual tapes	Self Study
3B	Distance Learning	Self Study


[Proceed](#)

### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

Select Category 1C  
“Short-term training  
course”

Click “Proceed”

 Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>

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[Maintain 2FA Device](#) | [Change Password](#) | [Logout](#)

**Application**  
Administration  
Supervisory  
CPE  
» Enquire CPE Applications  
» Submit CPE Claims  
» Enquire CPE Claims  
» Monitoring of CPE  
» List of Accredited Journals

**Category** Claim Documents Confirmation Acknowledgement  
**Submission of CPE Claims**  
Note: All Fields marked with asterisk (\*) are mandatory.  
\*Category **1C**  
\*Type of Activity **Short-term training course**  
**Awarded CPE points (After Capping)**

Category	CPE Points	
	Core Points	Non Core Points
1C	0	0
2A	0	0
3A	0	0
3B	0	0

**Claim Category Details**

Category	Type of Activity	Role
1C	Lecture, Conference, Seminar, Workshop	Participant, Speaker
	Overseas post-graduate study	Participant
	Short-term training course	Participant
2A	Author of TCM professional book/textbook/reference book	Author, Subsidiary Author
	Editorial work/review of TCM professional book/textbook/recognized professional journals	1st Author, Reviewer, Subsidiary Author
	Presentation of paper / poster at local / overseas conference / seminar	Chief Editor, Subsidiary Editor
	Publication of paper/report in recognized professional journal	1st Author, Subsidiary Author
3A	Online education (without assessment)	Self Study
	Reading of TCM/medical books/recognized journals	Self Study
	Self-study from audio-visual tapes	Self Study
3B	Distance Learning	Self Study

**Proceed**


### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

You will be brought to the “**Claim**” tab

You will be need to complete all the information related to the Claim. Please make sure you provide information for all the mandatory fields (\*) before you click “Proceed”

Click “**Proceed**”, if you have completed all the necessary & mandatory information. You will be brought to the next section “**Documents**”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Application Administration Supervisory CPE

» Enquire CPE Applications  
» Submit CPE Claims  
» Enquire CPE Claims  
» Monitoring of CPE  
» List of Accredited Journals

Category **Claim** Documents Confirmation Acknowledgement

#### Submission of CPE Claims

Note: All Fields marked with asterisk (\*) are mandatory.

Registration Details

Registration No. Name

Category of Short-term training course Credit Claim

Category 1C

Type of Activity Short-term training course

\*Role --Select Here--

\*Event Subject --Select Here--

\*Event Title --Select Here--

\*Organiser

\*Country --Select Here--

\*Venue

\*Event Start Date dd/mm/yyyy

\*Event End Date dd/mm/yyyy

\*Duration of Event --Select Here--

Speaker's Topic 1 Add Speaker Topic

Additional Remarks (0/500)

Proceed



### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

You will need to submit all the necessary “**Documents**” for the Self Claim Event

How to ensure that you have attached the documents correctly?  
Click “**Browse**” to locate the document in your laptop. After you have located the document in your laptop, please click “**Attach**” to make sure the document is attached for submission


If you have other “**Supporting Documents**”, please select from the drop-down listing for the “Document Title”. If you select “Other” as the document title, you will be prompted to enter the name of the “Document Title” before you can click “**Proceed**”


The screenshot displays the Traditional Chinese Medicine Practitioners Board (TCMPB) website. The page title is "Traditional Chinese Medicine Practitioners Board". The URL is "https://prs-uat.moh.gov.sg/prs/internet/common/index.action". The page shows a navigation menu with "Application", "Administration", "Supervisory", and "CPE". The "CPE" section is expanded, showing "Enquire CPE Applications", "Submit CPE Claims", "Enquire CPE Claims", "Monitoring of CPE", and "List of Accredited Journals". The "Submit CPE Claims" link is highlighted. The main content area is titled "Submission of CPE Claims" and includes a "Note" section with instructions: "File must be in JPEG(.jpg or .jpeg), PDF(.pdf). Each file size must not exceed 1MB". Below the note are sections for "Mandatory Documents" and "Supporting Documents". The "Mandatory Documents" section has two rows: "Assessment Report from course organizer (including training date/period, time & course content)" and "Course Programme Details". Each row has a "Browse..." button and an "Attach" button. The "Supporting Documents" section has a "Document Title" dropdown menu with "--Select Here--" and a "File" input field. Below these are "Documents Attached" and "Proceed" buttons. A red circle highlights the "Documents" tab in the navigation menu. A yellow arrow points to the "Proceed" button.

### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

You can double check whether you have attached all the mandatory documents or other supporting documents for the claim by checking the “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “**Confirmation**”

 Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Application Administration Supervisory CPE

» Enquire CPE Applications  
» **Submit CPE Claims**  
» Enquire CPE Claims  
» Monitoring of CPE  
» List of Accredited Journals

Category Claim **Documents** Confirmation Acknowledgement

MESSAGES  
Upload successfully

### Submission of CPE Claims

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Assessment Report from course organizer (including training date/period, time & course content)
*Upload Document	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>
Document Title	Course Programme Details
*Upload Document	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Supporting Documents**

Document Title	--Select Here--
File	<input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Attach"/>

**Documents Attached**

Course Programme Details	<a href="#">Replace</a>	<a href="#">Delete</a>
Assessment Report from course organizer (including training date/period, time & course content)	<a href="#">Replace</a>	<a href="#">Delete</a>
Lecturer information	<a href="#">Replace</a>	<a href="#">Delete</a>


### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided is correct

If you find that the information provided in your submission is incorrect, you can go back to the top menu tabs “**Claim**” or “**Documents**”, click on them to amend or edit the any incorrect attachments or information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for your claim submission provided is correct, and you will be brought to the “**Acknowledgement**” Page

△ Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Category Claim Document **Confirmation** Acknowledgement

#### Submission of CPE Claims

**Registration Details**  
Registration No. \_\_\_\_\_  
Name \_\_\_\_\_

**Category of Short-term training course Credit Claim**

Category	1C
Type of Activity	Short-term training course
Role	Participant
Event Subject	Others
Event Title	-
Event Title (Others)	hh
Organiser	hh
Country	Singapore
Venue	iii
Event Start Date	17/01/2016
Event End Date	17/01/2016
Duration of Event	02 hrs
Speaker's Topic	-
Additional Remarks	-
CPE Points	1

**Documents Attached**  
[Assessment Report from course organizer \(including training date/period, time & course content\)](#)  
[Course Programme Details](#)  
[Lecturer Information](#)

Confirm

### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

You will be shown the  
“**Acknowledgement**” Page

Please remember to copy  
the “**Application No.**” in  
the acknowledgement  
page

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Category Claim Documents Confirmation **Acknowledgement**

#### Submission of CPE Claims

Please be informed that your submission of CPE claim for Category 1C has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your application no. is **TCM20190919-1C-0040**  
Type of Activity: Short-term training course  
Activity Date: 17/01/2016 - 17/01/2016  
Activity Title: hh

You will be notified via email on the outcome of your application. Please login to view status of your claims. For any query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above application no.

Print

Application Administration Supervisory CPE

- » Enquire CPE Applications
- » Submit CPE Claims
- » Enquire CPE Claims
- » Monitoring of CPE
- » List of Accredited Journals

### 3. Submit CPE Points Claim Application for Category 1C “Short-term training course”

You can use the acknowledgement number to **“Enquire your CPE application”** and search for the status of your claim submission

Traditional Chinese Medicine Practitioners Board

Welcome | Successful login: 18/09/2019 03:39:04 PM

Enquire Applications View Details

SEARCH

Application No

Submission Date From  Submission Date To

Activity Date From  Activity Date To

Application Status

Category

Type of Activity

Search

Claims

Application No.	Type of Activity	Activity Title	Activity Date	Status	Remarks	Status Date
TCM20190919-1C-0040	Short-term training course	hh	17/01/2016	Application Submitted	-	19/09/2019

Page 1 [First] [Previous] [Next] [Last]



## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

Select Category 2A  
“Publication of  
paper/ report in  
recognised  
professional journal”

Click “Proceed”

Traditional Chinese Medicine Practitioners Board

Welcome | successful login: 18/09/2019 03:39:04 PM

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Application  
Administration  
Supervisory  
CPE  
» Enquire CPE Applications  
» Submit CPE Claims  
» Enquire CPE Claims  
» Monitoring of CPE  
» List of Accredited Journals

Category Claim Documents Confirmation Acknowledgement

### Submission of CPE Claims

Note: All Fields marked with asterisk (\*) are mandatory.

\*Category 2A  
\*Type of Activity Publication of paper/report in recognized professional journal

#### Awarded CPE points (After Capping)

Category	CPE Points	
	Core Points	Non Core Points
1C	0	0
2A	0	0
3A	0	0
3B	0	0

#### Claim Category Details

Category	Type of Activity	Role
1C	Lecture, Conference, Seminar, Workshop	Participant, Speaker
	Overseas post-graduate study	Participant
	Short-term training course	Participant
2A	Author of TCM professional book/textbook/reference book	Author, Subsidiary Author
	Editorial work/review of TCM professional book/textbook/recognized professional journals	1st Author, Reviewer, Subsidiary Author
	Presentation of paper / poster at local / overseas conference / seminar	Chief Editor, Subsidiary Editor
3A	Publication of paper/report in recognized professional journal	1st Author, Subsidiary Author
	Online education (without assessment)	Self Study
	Reading of TCM/medical books/recognized journals	Self Study
3B	Self-study from audio-visual tapes	Self Study
	Distance Learning	Self Study

Proceed



## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

You will be brought to the “**Claim**” tab

You will need to complete all the information related to the Claim. Please make sure you provide information for all the mandatory fields (\*) before you click “**Proceed**”

Click “**Proceed**”, if you have completed all the necessary & mandatory information. You will be brought to the next section “**Documents**”

The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government branding. A navigation menu on the left lists various functions, with 'Submit CPE Claims' highlighted. The main content area shows the 'Claim' tab selected, leading to the 'Submission of CPE Claims' form. The form includes fields for registration details and publication information, with a 'Proceed' button at the bottom. A yellow arrow points to the 'Proceed' button.

Traditional Chinese Medicine Practitioners Board

Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Category **Claim** Documents Confirmation Acknowledgement

### Submission of CPE Claims

Note: All Fields marked with asterisk (\*) are mandatory.

Registration Details

Registration No.

Name

Category of Publication of paper/report in recognized professional journal Credit Claim

Category 2A

Type of Activity Publication of paper/report in recognized professional journal

\*Paper / Report Name

Journal Name

\*Role

Publisher

\*Publication Year

Additional Remarks

**Proceed**

## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

You will need to submit all the necessary “**Documents**” for the Self Claim Event

How to ensure that you have attached the documents correctly?

Click “**Browse**” to locate the document in your laptop. After you have located the document in your laptop, please click “**Attach**” to make sure the document is attached for submission

If you have other “**Supporting Documents**”, please remember to enter the “Title” of the documents by selecting the documents title from the drop-down listing. If you select “Other” as the document title, you will need to enter the name of the “Document Title” before you can click “**Proceed**”

Traditional Chinese Medicine Practitioners Board

Welcome | (Last successful login: 18/09/2019 03:39:04 PM)

Category | Claim **Documents** | Confirmation | Acknowledgement

### Submission of CPE Claims

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Content Page
*Upload Document	<input type="button" value="Browse..."/> <input type="button" value="Attach"/>
Document Title	Paper/Report/Journal Cover
*Upload Document	<input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Supporting Documents**

Document Title	File
--Select Here--	<input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Documents Attached**

No document attached.

## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

You can double check whether you have attached all the mandatory documents or other supporting documents for the claim by checking the “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “**Confirmation**”

The screenshot displays the 'Documents Attached' section of the Traditional Chinese Medicine Practitioners Board website. The page includes a sidebar with navigation links, a top header with the board's name and logo, and a main content area with tabs for Category, Claim, Documents, Confirmation, and Acknowledgement. The 'Documents' tab is active, showing a 'MESSAGES' section with a green 'Upload successfully' message. Below this is the 'Submission of CPE Claims' section, which includes a 'Note' about file formats and sizes, and two sections for 'Mandatory Documents' and 'Supporting Documents'. The 'Documents Attached' table lists the uploaded files: 'Paper/Report/Journal Cover', 'Content Page', and 'Supporting Info', each with 'Replace' and 'Delete' links. A red circle highlights the 'Proceed' button at the bottom of the page.

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Welcome

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Category Claim **Documents** Confirmation Acknowledgement

MESSAGES

Upload successfully

**Submission of CPE Claims**

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Content Page
*Upload Document	Browse... Attach
Document Title	Paper/Report/Journal Cover
*Upload Document	Browse... Attach

**Supporting Documents**

Document Title	--Select Here--
File	Browse... Attach

**Documents Attached**

Paper/Report/Journal Cover	Replace	Delete
Content Page	Replace	Delete
Supporting Info	Replace	Delete

**Proceed**

## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided is correct

If you find that the information provided in your submission is incorrect, you can go back to the top menu tabs “**Claim**” or “**Documents**”, click on them to amend or edit any incorrect attachments or information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for your claim submission provided is correct, and you will be brought to the “**Acknowledgement**” Page

The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government affiliation. A navigation bar at the top shows tabs for Category, Claim, Documents, Confirmation (highlighted with a red circle), and Acknowledgement. The main content area is titled 'Submission of CPE Claims' and contains a 'Registration Details' section with fields for Registration No. and Name. Below this is a table for 'Category of Publication of paper/report in recognized professional journal Credit Claim' with fields for Category, Type of Activity, Paper / Report Name, Journal Name, Role, Publisher, Publication Year, Additional Remarks, and CPE Points. A 'Documents Attached' section lists Content Page, Paper/Report/Journal Cover, and Supporting Info. A 'Confirm' button is located at the bottom of the page.

Category of Publication of paper/report in recognized professional journal Credit Claim	
Category	2A
Type of Activity	Publication of paper/report in recognized professional journal
Paper / Report Name	w
Journal Name	R
Role	Subsidiary Author
Publisher	TIMES PUBLISHER
Publication Year	2019
Additional Remarks	-
CPE Points	2

Documents Attached
Content Page
Paper/Report/Journal Cover
Supporting Info

Confirm

## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

You will be shown the  
“Acknowledgement” Page

Please remember to copy  
the “Application No.” in  
the acknowledgement  
page



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CHINESE  
MEDICINE  
PRACTITIONERS  
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Application	▶
Administration	▶
Supervisory	▶
CPE	▼
» <a href="#">Enquire CPE Applications</a>	
» <a href="#">Submit CPE Claims</a>	
» <a href="#">Enquire CPE Claims</a>	
» <a href="#">Monitoring of CPE</a>	
» <a href="#">List of Accredited Journals</a>	

Category Claim Documents Confirmation **Acknowledgement**

### Submission of CPE Claims

Please be informed that your submission of CPE claim for Category 2A has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your application no. is **TCM20190919-2A-0038**

Type of Activity: Publication of paper/report in recognized professional journal

Activity Date: 19/09/2019

Activity Title: w - R

You will be notified via email on the outcome of your application. Please login to to view status of your claims. For any query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above application no.

Print



## 4. Submit CPE Points Claim Application for Category 2A “Publication of paper/ report in recognised professional journal”

You can use the acknowledgement number to “**Enquire your CPE application**” and search for the status of your claim submission

The screenshot shows the Traditional Chinese Medicine Practitioners Board website. The left sidebar contains a menu with the following items: Application, Administration, Supervisory, CPE, Enquire CPE Applications, Submit CPE Claims, Enquire CPE Claims, Monitoring of CPE, and List of Accredited Journals. The main content area is titled 'Enquire Applications' and 'View Details'. It features a 'SEARCH' section with the following fields: Application No (with a yellow arrow pointing to it), Submission Date From, Submission Date To, Activity Date From, Activity Date To, Application Status (dropdown), Category (dropdown), and Type of Activity (dropdown). A 'Search' button is located below these fields. Below the search section is a 'Claims' table with the following columns: Application No., Type of Activity, Activity Title, Activity Date, Status, Remarks, and Status Date. The table contains one row with the following data: Application No. TCM20190919-1C-0040, Type of Activity Short-term training course, Activity Title hh, Activity Date 17/01/2016, Status Application Submitted, Remarks -, and Status Date 19/09/2019. A yellow arrow points to the first row of the table. The page footer includes 'Page 1' and navigation links: [First] | [Previous] | [Next] | [Last].

Traditional Chinese Medicine Practitioners Board

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Enquire Applications View Details

SEARCH

Application No

Submission Date From  Submission Date To

Activity Date From  Activity Date To

Application Status

Category

Type of Activity

Search

Claims

Application No.	Type of Activity	Activity Title	Activity Date	Status	Remarks	Status Date
TCM20190919-1C-0040	Short-term training course	hh	17/01/2016	Application Submitted	-	19/09/2019

Page 1 [First] | [Previous] | [Next] | [Last]



## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

Select Category  
**3A “Self-study from  
audio-visual  
tapes”**

Click **“Proceed”**

Traditional Chinese Medicine Practitioners Board

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Application Administration Supervisory CPE

» Enquire CPE Applications  
» Submit CPE Claims  
» Enquire CPE Claims  
» Monitoring of CPE  
» List of Accredited Journals

Category Claim Documents Confirmation Acknowledgement

**Submission of CPE Claims**

Note: All Fields marked with asterisk (\*) are mandatory.

\*Category 3A  
\*Type of Activity Self-study from audio-visual tapes

**Awarded CPE points (After Capping)**

Category	CPE Points	
	Core Points	Non Core Points
1C	0	0
2A	0	0
3A	0	0
3B	0	0

**Claim Category Details**

Category	Type of Activity	Role
1C	Lecture, Conference, Seminar, Workshop	Participant, Speaker
	Overseas post-graduate study	Participant
	Short-term training course	Participant
2A	Author of TCM professional book/textbook/reference book	Author, Subsidiary Author
	Editorial work/review of TCM professional book/textbook/recognized professional journals	1st Author, Reviewer, Subsidiary Author
	Presentation of paper / poster at local / overseas conference / seminar	Chief Editor, Subsidiary Editor
3A	Publication of paper/report in recognized professional journal	1st Author, Subsidiary Author
	Online education (without assessment)	Self Study
	Reading of TCM/medical books/recognized journals	Self Study
3B	Self-study from audio-visual tapes	Self Study
	Distance Learning	Self Study

Proceed

## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

You will be brought to the “**Claim**” tab

You will need to complete all the information related to the Claim. Please make sure you provide information for all the mandatory fields (\*) before you click “Proceed”

Click “**Proceed**”, if you have completed all the necessary & mandatory information. You will be brought to the next section “**Documents**”

The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government affiliation. A navigation bar shows the 'Claim' tab selected. The main content area is titled 'Submission of CPE Claims' and contains a form for Category 3A. The form includes fields for Registration No., Name, Specialty, Programme Provider, Programme Title, Author / Speaker, Year of Media Produced, Serial / Volume No., and Additional Remarks. A 'Proceed' button is at the bottom right of the form.

Traditional Chinese Medicine Practitioners Board

Welcome Last successful login: 18/09/2019 03:39:04 PM

Category **Claim** Documents Confirmation Acknowledgement

**Submission of CPE Claims**

Note: All Fields marked with asterisk (\*) are mandatory.

**Registration Details**

Registration No. Name

**Category of Self-study from audio-visual tapes Credit Claim**

Category 3A

Type of Activity Self-study from audio-visual tapes

\*Specialty --Select Here--

\*Programme Provider

\*Programme Title

Author / Speaker

\*Year of Media Produced

Serial / Volume No.

Additional Remarks (0/500)

Proceed

## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

You will be prompted to submit all the necessary “**Documents**” for the Self Claim Event

How to ensure that you have attached the documents correctly?  
Click “**Browse**” to locate the document in your laptop. After you have located the document in your laptop, please click “**Attach**” to make sure the document is attached for submission

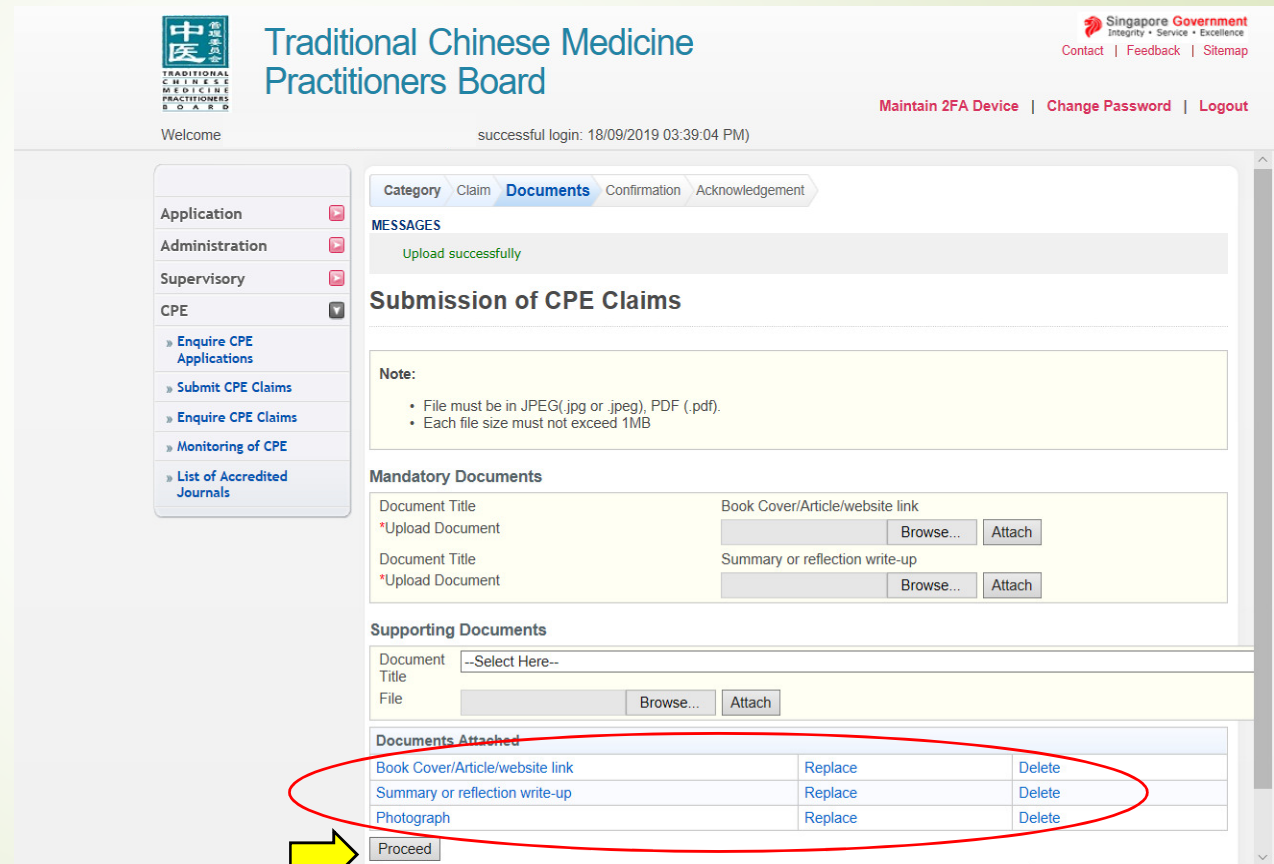
If you have other “**Supporting Documents**”, please remember to enter the “Title” of the documents by selecting the documents title from the drop-down listing. If you select “Other” as the document title, you will need to enter the name of the “Document Title” before you can click “**Proceed**”

The screenshot displays the 'Documents' step of a CPE Points Claim Application on the Traditional Chinese Medicine Practitioners Board website. The page header includes the board's logo, name, and Singapore Government branding. A navigation bar shows the progress: Category, Claim, **Documents** (highlighted with a red circle), Confirmation, and Acknowledgement. The main heading is 'Submission of CPE Claims'. A 'Note' section specifies file requirements: JPEG/PDF format and 1MB size limit. The 'Mandatory Documents' section has two rows, each with a 'Document Title' dropdown, an 'Upload Document' field, and 'Browse...' and 'Attach' buttons. A yellow arrow points to the 'Attach' button in the first row. The 'Supporting Documents' section has a 'Document Title' dropdown with '--Select Here--' and an 'Upload Document' field, with a yellow arrow pointing to the 'Attach' button. At the bottom, a 'Documents Attached' section shows 'No document attached.' and a 'Proceed' button, which is highlighted with a yellow arrow.

## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

You can double check whether you have attached all the mandatory documents or other supporting documents for the claim by checking the “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “**Confirmation**”



The screenshot shows the Traditional Chinese Medicine Practitioners Board website. The user is logged in successfully on 18/09/2019 at 03:39:04 PM. The navigation bar includes links for Contact, Feedback, and Sitemap, as well as options to Maintain 2FA Device, Change Password, and Logout. The left sidebar contains a menu with links for Application, Administration, Supervisory, and CPE. The main content area shows the 'Submission of CPE Claims' section. Under 'Mandatory Documents', there are two rows for uploading documents: 'Book Cover/Article/website link' and 'Summary or reflection write-up'. Under 'Supporting Documents', there is a row for uploading a document. The 'Documents Attached' section shows a table with three rows of documents: 'Book Cover/Article/website link', 'Summary or reflection write-up', and 'Photograph'. Each row has 'Replace' and 'Delete' buttons. A red circle highlights this table and the 'Proceed' button below it. A yellow arrow points to the 'Proceed' button.

Document Title	Book Cover/Article/website link
*Upload Document	<input type="button" value="Browse..."/> <input type="button" value="Attach"/>
Document Title	Summary or reflection write-up
*Upload Document	<input type="button" value="Browse..."/> <input type="button" value="Attach"/>

Document Title	File
--Select Here--	<input type="button" value="Browse..."/> <input type="button" value="Attach"/>

Documents Attached		
Book Cover/Article/website link	Replace	Delete
Summary or reflection write-up	Replace	Delete
Photograph	Replace	Delete

## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided is correct

If you find that the information provided in your submission is incorrect, you can go back to the top menu tabs “**Claim**” or “**Documents**”, click on them to amend or edit the any incorrect attachments or information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for your claim submission provided is correct, and you will be brought to the “**Acknowledgement**” Page

The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government affiliation. A navigation bar at the top shows tabs for Category, Claim, Documents, Confirmation (highlighted with a red circle), and Acknowledgement. The main content area is titled 'Submission of CPE Claims' and contains a 'Registration Details' section with a form for 'Category of Self-study from audio-visual tapes Credit Claim'. This form includes fields for Category (3A), Type of Activity (Self-study from audio-visual tapes), Specialty (TCM Tuina/Gushang), Programme Provider (TCM institution), Programme Title (TCM learning), Author / Speaker (ere), Year of Media Produced (2019), Serial / Volume No. (-), Additional Remarks (-), and CPE Points (1). Below this is a 'Documents Attached' section with links for 'Book Cover/Article/website link', 'Summary or reflection write-up', and 'Photograph'. A yellow arrow points to the 'Confirm' button at the bottom right of the page.

Traditional Chinese Medicine Practitioners Board

successful login: 18/09/2019 03:39:04 PM)

Category Claim Documents **Confirmation** Acknowledgement

**Submission of CPE Claims**

Registration Details

Registration No. Name

Category of Self-study from audio-visual tapes Credit Claim

Category	3A
Type of Activity	Self-study from audio-visual tapes
Specialty	TCM Tuina/Gushang
Programme Provider	TCM institution
Programme Title	TCM learning
Author / Speaker	ere
Year of Media Produced	2019
Serial / Volume No.	-
Additional Remarks	-
CPE Points	1

Documents Attached

Book Cover/Article/website link

Summary or reflection write-up

Photograph

Confirm



## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

You will be shown the “**Acknowledgement**” Page



The screenshot displays the website of the Traditional Chinese Medicine Practitioners Board. The header includes the board's logo, name, and Singapore Government affiliation. A navigation bar at the top right contains links for Contact, Feedback, Sitemap, Maintain 2FA Device, Change Password, and Logout. The main content area shows a sidebar with menu items like Application, Administration, Supervisory, and CPE. The CPE section is expanded, showing options like Enquire CPE Applications, Submit CPE Claims, Enquire CPE Claims, Monitoring of CPE, and List of Accredited Journals. The main content area displays the 'Acknowledgement' page for the submission of CPE claims. It includes a confirmation message, the application number (TCM20190919-3A-0039), the type of activity (Self-study from audio-visual tapes), the activity date (19/09/2019), and the activity title (TCM institution - TCM learning). A 'Print' button is located at the bottom of the main content area.

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[Maintain 2FA Device](#) | [Change Password](#) | [Logout](#)

Welcome | (Last successful login: 18/09/2019 03:39:04 PM)

[Category](#) | [Claim](#) | [Documents](#) | [Confirmation](#) | **[Acknowledgement](#)**

### Submission of CPE Claims

Please be informed that your submission of CPE claim for Category 3A has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your application no. is **TCM20190919-3A-0039**  
Type of Activity: Self-study from audio-visual tapes  
Activity Date: 19/09/2019  
Activity Title: TCM institution - TCM learning

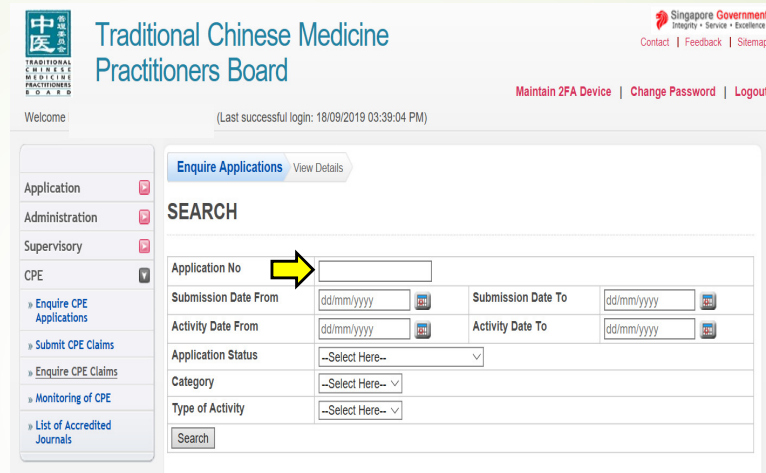
You will be notified via email on the outcome of your application. Please login to to view status of your claims. For any query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above application no.

[Print](#)



## 5. Submit CPE Points Claim Application for Category 3A “Self-study from audio-visual tapes”

Please remember to copy the “Application No.” in the acknowledgement page. You can use the acknowledgement number to **“Enquire your CPE application”** and search for the status of your claim submission



Traditional Chinese Medicine Practitioners Board

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[Enquire Applications](#) [View Details](#)

**SEARCH**

Application No

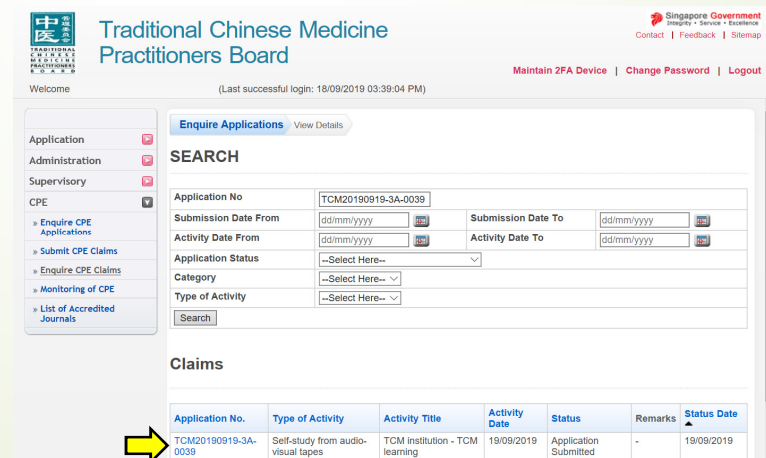
Submission Date From  Submission Date To

Activity Date From  Activity Date To

Application Status

Category

Type of Activity



Traditional Chinese Medicine Practitioners Board

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[Enquire Applications](#) [View Details](#)

**SEARCH**

Application No

Submission Date From  Submission Date To

Activity Date From  Activity Date To

Application Status

Category

Type of Activity

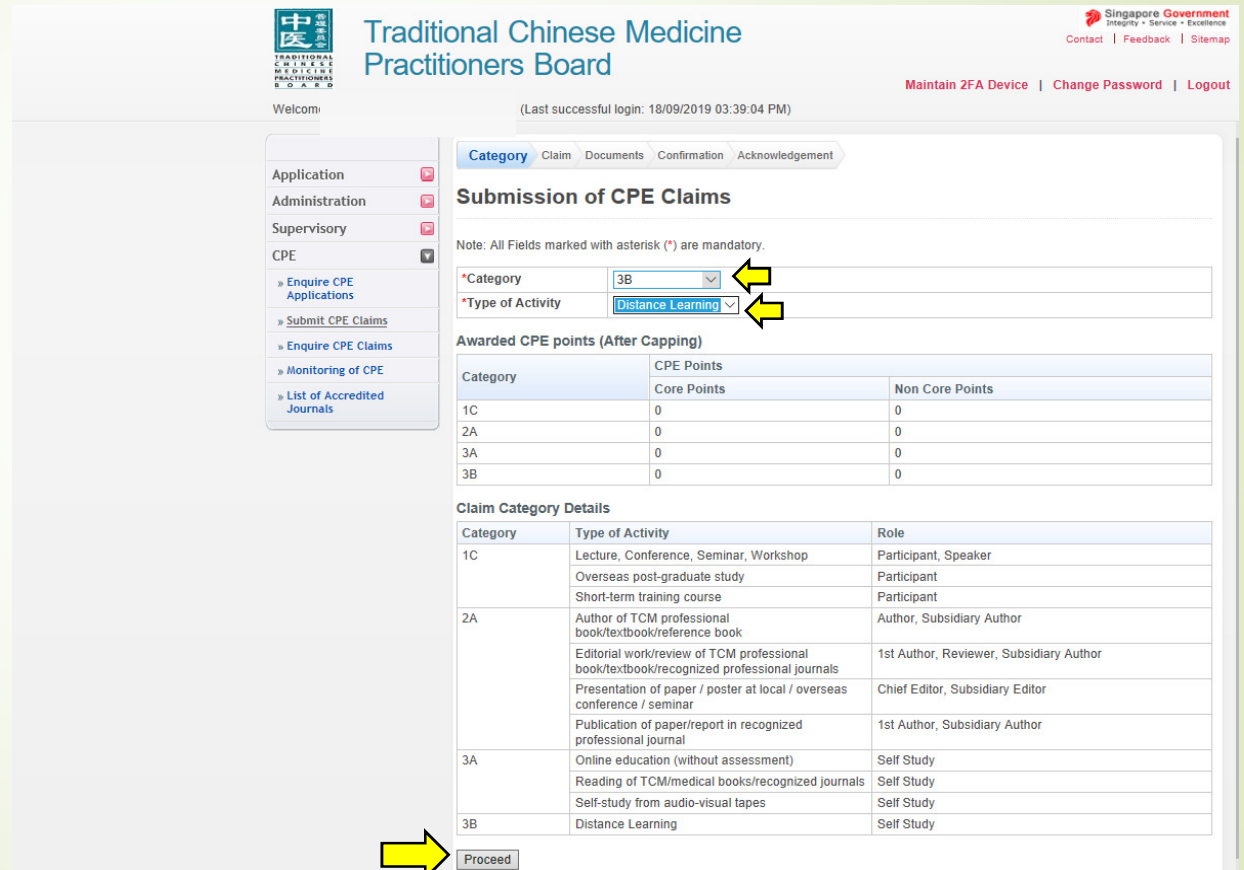
**Claims**

Application No.	Type of Activity	Activity Title	Activity Date	Status	Remarks	Status Date
TCM20190919-3A-0039	Self-study from audio-visual tapes	TCM institution - TCM learning	19/09/2019	Application Submitted	-	19/09/2019

## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

Select Category **3B**  
“Distance Learning”

Click “Proceed”



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**Submission of CPE Claims**

Note: All Fields marked with asterisk (\*) are mandatory.

\*Category: **3B**

\*Type of Activity: **Distance Learning**

**Awarded CPE points (After Capping)**

Category	CPE Points	
	Core Points	Non Core Points
1C	0	0
2A	0	0
3A	0	0
3B	0	0

**Claim Category Details**

Category	Type of Activity	Role
1C	Lecture, Conference, Seminar, Workshop	Participant, Speaker
	Overseas post-graduate study	Participant
	Short-term training course	Participant
2A	Author of TCM professional book/textbook/reference book	Author, Subsidiary Author
	Editorial work/review of TCM professional book/textbook/recognized professional journals	1st Author, Reviewer, Subsidiary Author
	Presentation of paper / poster at local / overseas conference / seminar	Chief Editor, Subsidiary Editor
	Publication of paper/report in recognized professional journal	1st Author, Subsidiary Author
3A	Online education (without assessment)	Self Study
	Reading of TCM/medical books/recognized journals	Self Study
	Self-study from audio-visual tapes	Self Study
3B	Distance Learning	Self Study

**Proceed**

## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

You will be brought to the “**Claim**” tab

You will need to complete all the information related to the Claim. Please make sure you provide information for all the mandatory fields (\*) before you click “Proceed”

Click “**Proceed**”, if you have completed all the necessary & mandatory information. You will be brought to the next section “**Documents**”

The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government branding. A navigation bar shows the 'Claim' tab selected. The main content area is titled 'Submission of CPE Claims' and contains a form for 'Category of Distance Learning Credit Claim'. The form includes fields for Registration No., Name, Category (3B), Type of Activity (Distance Learning), Programme Subject, Programme Provider / Publisher, URL, Programme Title / Topic, Assessment / Study Date, Module Title / Volume No., Recognised Distance Learning Courses, Author (if applicable), and Additional Remarks. A 'Proceed' button is at the bottom right. A red arrow points to the 'Claim' tab, and a yellow arrow points to the 'Proceed' button.

Traditional Chinese Medicine Practitioners Board

Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Application Administration Supervisory CPE

» Enquire CPE Applications » Submit CPE Claims » Enquire CPE Claims » Monitoring of CPE » List of Accredited Journals

Category **Claim** Documents Confirmation Acknowledgement

**Submission of CPE Claims**

Note: All Fields marked with asterisk (\*) are mandatory.

Registration Details

Registration No. Name

Category of Distance Learning Credit Claim

Category 3B

Type of Activity Distance Learning

\*Programme Subject --Select Here--

\*Programme Provider / Publisher --Select Here--

URL

\*Programme Title / Topic

\*Assessment / Study Date dd/mm/yyyy

Module Title / Volume No.

Recognised Distance Learning Courses --Select Here--

Author (if applicable)

Additional Remarks (0/500)

Proceed

## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

You will need to submit all the necessary “**Documents**” for the Self Claim Event

How to ensure that you have attached the documents correctly?

Click “**Browse**” to locate the document in your laptop. After you have located the document in your laptop, please click “**Attach**” to make sure the document is attached for submission

If you have other “**Supporting Documents**”, please enter the “**Title**” of the documents by selecting the documents title from the drop-down listing. If you select “**Other**” as the document title, you will need to enter the name of the “**Document Title**” before you can click “**Proceed**”

Traditional Chinese Medicine Practitioners Board

Welcome | (Last successful login: 18/09/2019 03:39:04 PM)

Category Claim **Documents** Confirmation Acknowledgement

### Submission of CPE Claims

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Certificate of completion
*Upload Document	<input type="text"/> Browse... Attach
Document Title	Print Screen of Self-assessment results/outcome
*Upload Document	<input type="text"/> Browse... Attach

**Supporting Documents**

Document Title
--Select Here--
File <input type="text"/> Browse... Attach

**Documents Attached**

No document attached.

**Proceed**

## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

You can double check whether you have attached all the mandatory documents or other supporting documents for the claim by checking “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “**Confirmation**”

The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government branding. A sidebar on the left contains navigation links for Application, Administration, Supervisory, and CPE, with the CPE section currently selected. The main content area shows a successful login message and a 'Submission of CPE Claims' section. This section includes a 'Note' about file formats, 'Mandatory Documents' (Certificate of completion and Print Screen of Self-assessment results/outcome), and 'Supporting Documents'. A 'Documents Attached' table lists the uploaded files with 'Replace' and 'Delete' options. A red circle highlights this table and the 'Proceed' button at the bottom, which is also pointed to by a yellow arrow.

Traditional Chinese Medicine Practitioners Board

Welcome

successful login: 18/09/2019 03:39:04 PM)

MESSAGES

Upload successfully

**Submission of CPE Claims**

Note:

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Certificate of completion
*Upload Document	<input type="text"/> Browse... Attach
Document Title	Print Screen of Self-assessment results/outcome
*Upload Document	<input type="text"/> Browse... Attach

**Supporting Documents**

Document Title	--Select Here--
File	<input type="text"/> Browse... Attach

**Documents Attached**

Certificate of completion	Replace	Delete
Print Screen of Self-assessment results/outcome	Replace	Delete

**Proceed**



## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided for is correct

If you find that the information provided in your submission is incorrect, you can go back to the top menu tabs “**Claim**” or “**Documents**”, click on them to amend or edit the any incorrect attachments or information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for the claim submission provided is correct, and you will be brought to the “**Acknowledgement**” Page

The screenshot displays the 'Confirmation' page for submitting CPE Points Claims. The page is titled 'Submission of CPE Claims' and includes a navigation bar with tabs for 'Category', 'Claim', 'Documents', 'Confirmation', and 'Acknowledgement'. The 'Confirmation' tab is selected and highlighted with a red circle. On the left, a sidebar menu lists various application and administrative functions, with 'CPE' expanded to show options like 'Enquire CPE Applications', 'Submit CPE Claims', 'Enquire CPE Claims', 'Monitoring of CPE', and 'List of Accredited Journals'. The main content area shows 'Registration Details' and a table for 'Category of Distance Learning Credit Claim'. The table lists various fields such as 'Category', 'Type of Activity', 'Programme Subject', 'Programme Provider / Publisher', 'URL', 'Programme Title / Topic', 'Assessment / Study Date', 'Module Title / Volume No', 'Author (if applicable)', 'Recognised Distance Learning Courses', 'Recognised Distance Learning Courses (Others)', 'Additional Remarks', and 'CPE Points'. The 'Documents Attached' section at the bottom lists 'Certificate of completion' and 'Print Screen of Self-assessment results/outcome', both of which are circled in red. A yellow arrow points to the 'Confirm' button at the bottom right of the page.

Category of Distance Learning Credit Claim	
Category	3B
Type of Activity	Distance Learning
Programme Subject	Chinese Medicinal Materials
Programme Provider / Publisher	-
Programme Provider / Publisher (Others)	tcm publisher
URL	-
Programme Title / Topic	Chinese Medicine online study
Assessment / Study Date	19/09/2019
Module Title / Volume No	3
Author (if applicable)	Tan KK
Recognised Distance Learning Courses	Others
Recognised Distance Learning Courses (Others)	From China
Additional Remarks	-
CPE Points	2

Documents Attached

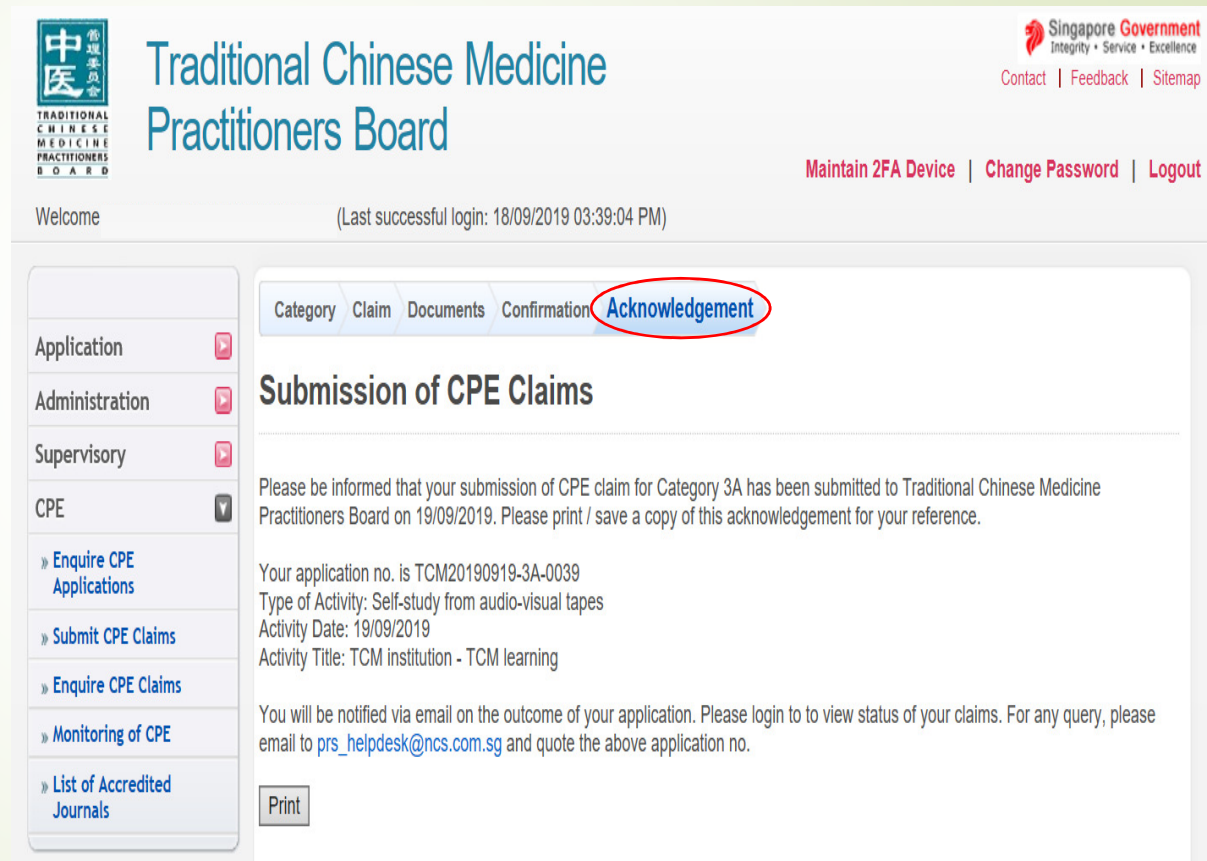
- Certificate of completion
- Print Screen of Self-assessment results/outcome

Confirm

## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

You will be shown the  
“**Acknowledgement**”  
Page

Please remember to copy the “Application No.” in the acknowledgement page. You can use the acknowledgement number to “**Enquire your CPE application**” and search for the status of your claim submission



The screenshot displays the Traditional Chinese Medicine Practitioners Board website. The header includes the board's logo, name, and Singapore Government branding. A navigation bar contains links for Category, Claim, Documents, Confirmation, and Acknowledgement (highlighted with a red circle). The main content area, titled 'Submission of CPE Claims', provides information about a submitted claim for Category 3A, including the application number (TCM20190919-3A-0039), activity details, and a notification about the outcome. A 'Print' button is located at the bottom of the main content area.

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Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Category Claim Documents Confirmation **Acknowledgement**

### Submission of CPE Claims

Please be informed that your submission of CPE claim for Category 3A has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your application no. is TCM20190919-3A-0039  
Type of Activity: Self-study from audio-visual tapes  
Activity Date: 19/09/2019  
Activity Title: TCM institution - TCM learning

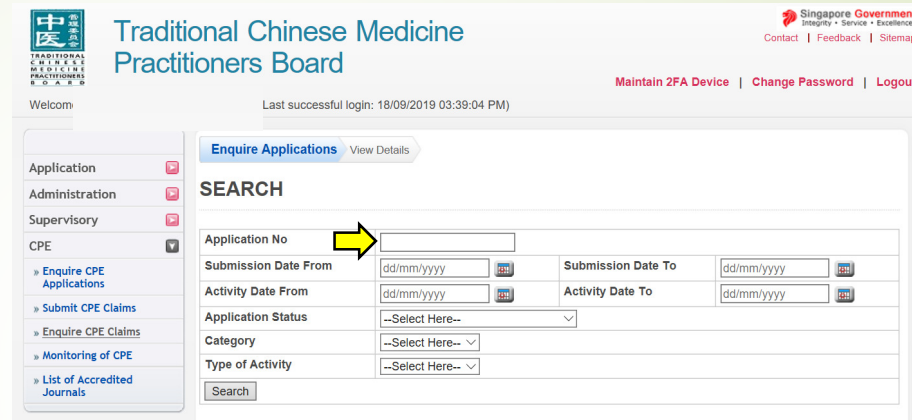
You will be notified via email on the outcome of your application. Please login to view status of your claims. For any query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above application no.

[Print](#)

Application Administration Supervisory CPE  
» [Enquire CPE Applications](#)  
» [Submit CPE Claims](#)  
» [Enquire CPE Claims](#)  
» [Monitoring of CPE](#)  
» [List of Accredited Journals](#)

## 6. Submit CPE Points Claim Application for Category 3B “Distance Learning”

You can use the acknowledgement number to **“Enquire your CPE application”** and search for the status of your claim submission



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Maintain 2FA Device | Change Password | Logout

Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Enquire Applications View Details

SEARCH

Application No

Submission Date From  Submission Date To

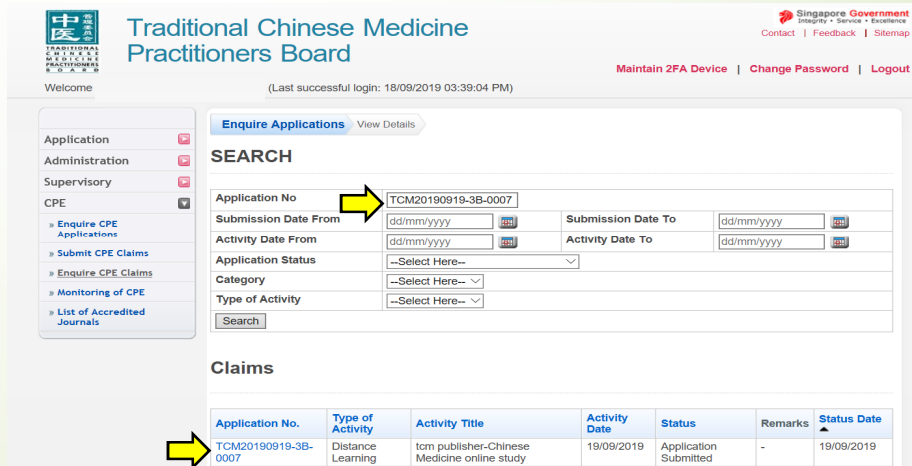
Activity Date From  Activity Date To

Application Status

Category

Type of Activity

Search



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Maintain 2FA Device | Change Password | Logout

Welcome (Last successful login: 18/09/2019 03:39:04 PM)

Enquire Applications View Details

SEARCH

Application No

Submission Date From  Submission Date To

Activity Date From  Activity Date To

Application Status

Category

Type of Activity

Search

Claims

Application No.	Type of Activity	Activity Title	Activity Date	Status	Remarks	Status Date
TCM20190919-3B-0007	Distance Learning	tcm publisher-Chinese Medicine online study	19/09/2019	Application Submitted	-	19/09/2019


## 7. Summary of the types of supporting documents required for the different types of events

Event category	Types of Event	Supporting documents to be uploaded online
1C	Lecture, Conference, Seminar, Workshop	1) Event Programme Details ((including the programme details, date and time of the programme) 2) Certificate of Attendance (including training date, time and whether as participant or speaker)
	Short-term training course	1) Course Programme Details 2) Certificate of attendance on completion (including training date, time and whether as participant or speaker)
	Post-graduate study	1) Admission notice 2) Transcript or course progress report 3) Certificate on completion of post-graduate course 4) Post-graduate degree if applicable
2A	Presentation of paper/poster at local/overseas conference/seminar	1) Paper/Poster 2) Certificate issued by organizer
	Publication of paper/report in recognised professional journal	1) Paper/Report/Journal Cover 2) Content Page
	Editorial work/review of TCM professional book/textbook/recognised professional journals	1) Book/Journal Cover 2) Content Page
	Author of TCM professional book/textbook/reference book	1) Book Cover 2) Contents page
3A	Reading of TCM/Medical books/Recognised Professional Journals Self-study from audio visual tapes Online education (without assessment)	1) Book Cover/Article/website link 2) Summary or reflection write-up
3B	Online education (with assessment) through interactive structured CPE courses	1) Certificate of completion 2) Print Screen of Self-assessment results


## 8. Check Status of the Claim Submission

Application status in “**Draft**”, means that you have not submitted your event application. To submit the “Draft” application, just click on the hyperlink of the event ID to complete the application

You may encounter “Application Status” as “**Pending Supporting Documents**”. You just need to click the hyperlink provided under the “**Remarks**” column “Kindly click [here](#) to attach all the required documents”





**Traditional Chinese Medicine Practitioners Board**



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Welcome

Administration 



CPE 



» [Manage Events](#)

» [Enquire CP Applications](#)

(Last successful login: 19/09/2019 09:09:02 AM)

Application Status --Select Here--

Submission Date From   Submission Date To  


Event Date From   Event Date To  

Event Title

Category --Select Here--

**Search Result**

Total record(s) found: 19

Event ID	Event Title	Organisation	Event Start Date	Application Status	Attendance Status	Remarks
<a href="#">TCM20190912-1A-0002</a>	1A teaching session testing	Jip_Jip	20/09/2016	Approved	Pending Submission	-
<a href="#">TCM20190919-1D-0007</a>	jijij	Jip_Jip	19/09/2016	Approved	Pending Submission	-
<a href="#">TCM20190917-1A-0016</a>	kkk kkkokok	Jip_Jip	17/09/2016	Rejected	-	-
<a href="#">TCM20190917-1A-0020</a>	ij	Jip_Jip	17/09/2016	Approved	Pending Submission	-
<a href="#">TCM20190917-1A-0018</a>	cm training	Jip_Jip	17/09/2016	Pending Supporting Documents	-	Kindly click <a href="#">here</a> to attach all the required documents. 
<a href="#">TCM20190917-1D-0005</a>	hhh	Jip_Jip	17/09/2016	Approved	Pending Submission	-
<a href="#">TCM20190912-1A-0005</a>	*Event Title	Jip_Jip	12/09/2016	Draft	-	-
<a href="#">TCM20190915-1A-0006</a>	12d12d	Jip_Jip	01/09/2016	Draft	-	-
<a href="#">TCM20190912-1A-0003</a>	1A case study testing	Jip_Jip	01/09/2016	Rejected	-	-
<a href="#">TCM20190912-1B-0001</a>	1B testing	Jip_Jip	01/09/2016	Approved	Pending Submission	-

Page 1 2

[\[First\]](#) | [\[Previous\]](#) | [\[Next\]](#) | [\[Last\]](#)

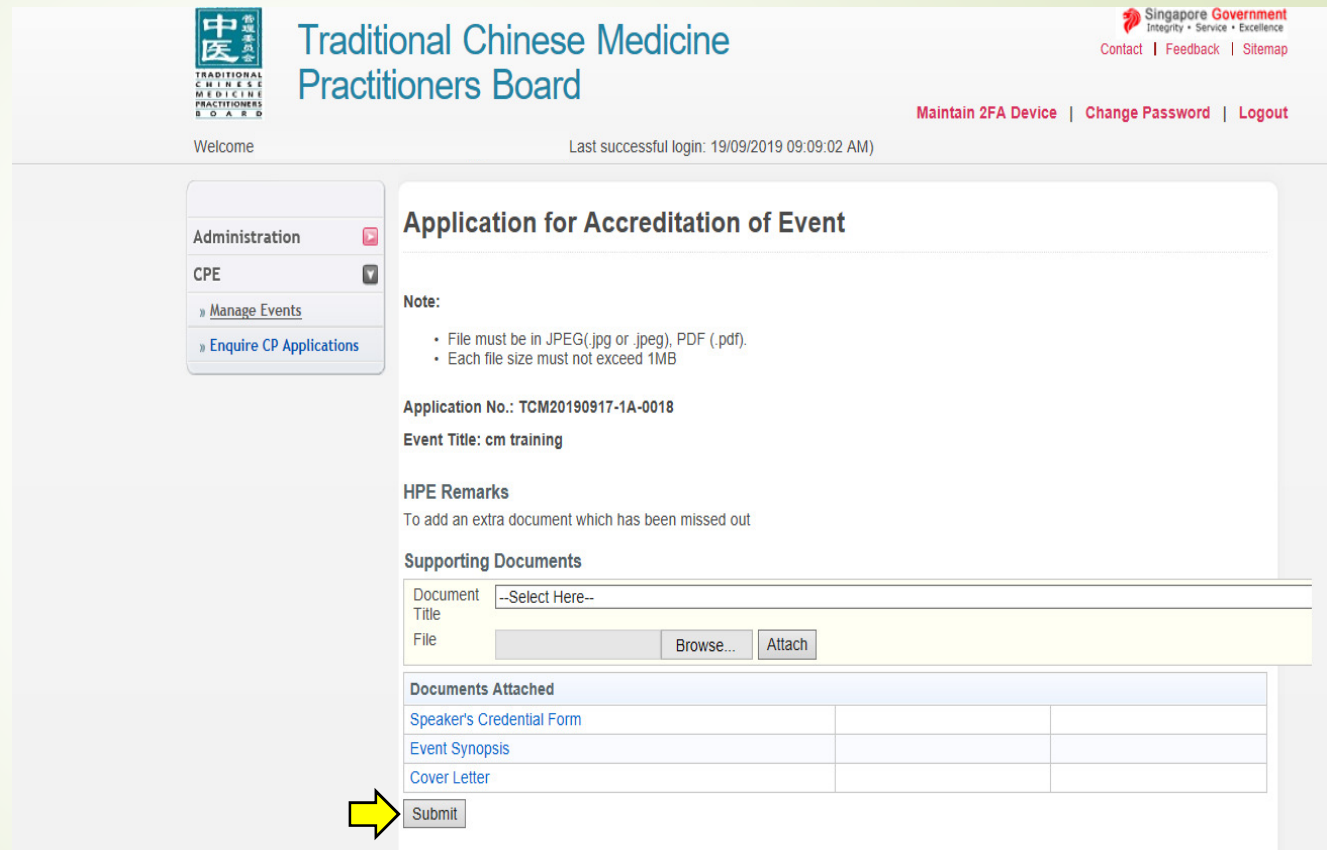
Draft Application




## 8. Check Status of the Claim Submission

You will come back to the document attachment page

Attach the necessary supporting documents require and click **"Submit"**, and you will send the claim to TCMP Board



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Welcome Last successful login: 19/09/2019 09:09:02 AM

Administration  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

### Application for Accreditation of Event

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

Application No.: TCM20190917-1A-0018  
Event Title: cm training

**HPE Remarks**  
To add an extra document which has been missed out

**Supporting Documents**

Document Title	File
--Select Here--	
	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Documents Attached**

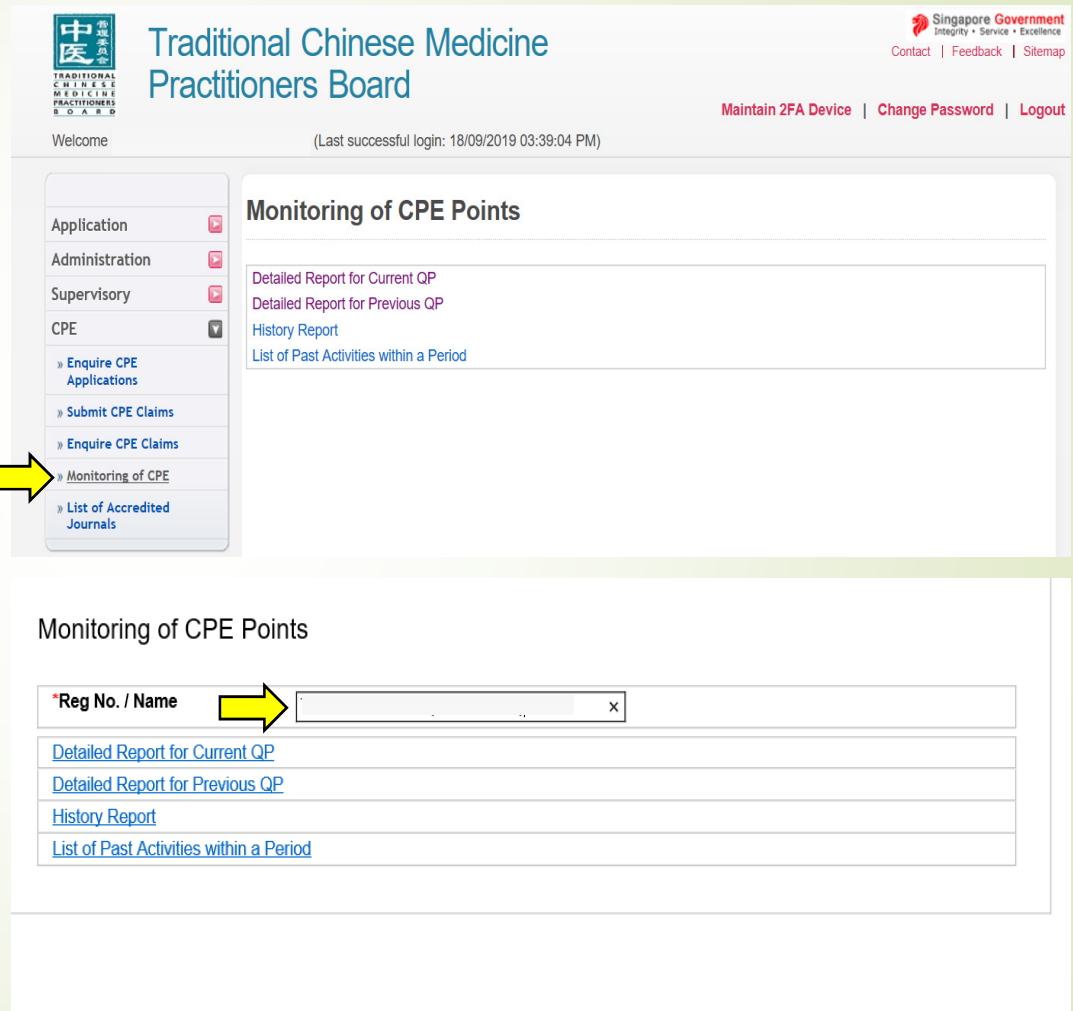
<a href="#">Speaker's Credential Form</a>		
<a href="#">Event Synopsis</a>		
<a href="#">Cover Letter</a>		

## 9. Monitoring of CPE Point

You can also select “**Monitoring of CPE**” to check your CPE points obtained for the previous and current Qualifying Period (QP)

Input your “Reg No./Name to the box provided, and click one of the following:-

- i) Detailed Report for Current QP
- ii) Detailed Report for Previous QP
- iii) History Report
- iv) List of Past Activities within a Period



The screenshot displays the website of the Traditional Chinese Medicine Practitioners Board (TCMPB). The header includes the board's logo, name, and Singapore Government affiliation. A sidebar on the left lists navigation options, with 'Monitoring of CPE' highlighted by a yellow arrow. The main content area, titled 'Monitoring of CPE Points', contains a search bar labeled 'Reg No. / Name' with a yellow arrow pointing to it, and four links: 'Detailed Report for Current QP', 'Detailed Report for Previous QP', 'History Report', and 'List of Past Activities within a Period'.

## 9. Monitoring of CPE Point

Select "Detailed Report for Current QP", the CPE points for the current QP will be show

### Detailed Report for Current QP

Reg No.		Name	
Reg Type	TCM Physician - Full Registration	Reg Status	On Register (With Valid PC) , On Register (With Valid PC)

All the figures displayed are correct as of 20/08/2019 12:17.

#### Summary

Qualifying Period (QP)						
QP Type	Time Frame		Note			
Default QP	01/04/2019 - 31/03/2021		-			
Effective QP	01/04/2019 - 31/03/2021		-			
Points within Effective QP						
Point Type	Default Min. Requirement	Effective Requirement Type	Effective Min. Requirement	*Awarded Points	Meet Effective Min. Requirement?	Shortfall
Total CPE Points	50	Normal	50	14	No	36
Core Points	30	Normal	30	10	No	20

\*All the awarded points displayed above are after cap points (i.e. Points after applying day cap, event cap and category cap, if any).

# denotes adjusted effective minimum requirement points

## 9. Monitoring of CPE Point

To check whether the approved activities are reflected correctly for your CPE points in both the "Detailed Report for Current QP" and "Detailed Report for Previous QP", you can go to the bottom "Approved Activities", click [+]

### Detailed Report for Previous QP

Reg No.		Name	
Reg Type	TCM Physician - Full Registration	Reg Status	On Register (With Valid PC) , On Register (Without Valid PC)

All the figures displayed are correct as of 10/12/2018 19:37.

#### Summary

Qualifying Period (QP)						
QP Type	Time Frame		Note			
Default QP	01/04/2017 - 31/03/2019		QP closed on 01/04/2019.			
Effective QP	01/04/2017 - 31/03/2019		-			
Points within Effective QP						
Point Type	Default Min. Requirement	Effective Requirement Type	Effective Min. Requirement	*Awarded Points	Meet Effective Min. Requirement?	Shortfall
Total CPE Points	50	Normal	50	53	Yes	0
Core Points	30	Normal	30	39	Yes	0

\*All the awarded points displayed above are after cap points (i.e. Points after applying day cap, event cap and category cap, if any).

# denotes adjusted effective minimum requirement points

[Update CPE Points Effective Min. Requirement](#)

#### Breakdown of CPE Points by Category

Category	Before Capping			After Capping		
	Core Points	Non-Core Points	Total Awarded Points	Core Points	Non-Core Points	Total Awarded Points
1A	35	14	49	35	14	49
1B	4	0	4	4	0	4
1C	0	0	0	0	0	0
2A	0	0	0	0	0	0
3A	0	0	0	0	0	0

#denotes capped points

Approved Activities 

S/N	Date	Category	Activities Information	Core Points	Non-Core Points	Total Points
1	09/04/2017	1A	<a href="#">TCM20170302-1A-0006</a> 简介中医执业医师道德准则及道德指导原则	3	0	3
2	14/05/2017	1A	<a href="#">TCM20170309-1A-0002</a> 症状与疾病诊断鉴别 (二) 呼吸系统的临床探讨	0	3	3
3	21/05/2017	1A	<a href="#">TCM20170410-1A-0006</a> 中医经典理论在德	3	0	3

## 9. Monitoring of CPE Point

click [+], and the list of all the approved activities and their respective CPE points will be show

Approved Activities  

S/N	Date	Category	Activities Information	Core Points	Non-Core Points	Total Points
1	03/05/2015 - 03/05/2015	1B	<a href="#">TCM-20150320-1B-0049</a> 紧急与危急的处理	2	0	2
2	24/05/2015	1A	<a href="#">TCM-20150323-1A-0615</a> 脑血管病 - 中风的认识及临证用药	2	0	2
3	24/05/2015	1A	<a href="#">TCM-20150323-1A-0616</a> 抑郁症的病因及临证用药特点	2	0	2
4	07/06/2015	1A	<a href="#">TCM-20150306-1A-0607</a> 不孕症的中西医结合治疗	0	2	2
5	26/07/2015	1A	<a href="#">TCM-20150114-1A-0546</a> 中医药防治动脉硬化及抗衰老的临床应用	3	0	3
6	02/08/2015	1A	<a href="#">TCM20150618-1A-0006</a> "以痛论治"胃溃疡活动期	2	0	2
7	11/10/2015	1A	<a href="#">TCM20150618-1A-0007</a> "以肾论治"类风湿性关节炎	3	0	3
8	08/11/2015 - 08/11/2015	1B	<a href="#">TCM20151028-1B-0006</a> 世界中医药学会联合会内科专业委员会 第四届国际中医内科学术论坛 (2015 新加坡)	4	0	4
9	24/07/2016	1A	<a href="#">TCM20160510-1A-0002</a> 中西医临床辨证思维及四大经典灵活应用 (一)	3	0	3
10	14/08/2016	1A	<a href="#">TCM20160510-1A-0003</a> 亚健康中医体质辨识及中医综合疗法的干预 (二)	3	0	3



## 10. Search for CPE Events

Visit the TCMP Board website at [www.tcmpb.gov.sg](http://www.tcmpb.gov.sg)

Click “Search Continuing Professional Education (CPE) Events” at the left-hand side of the menu bar

Ministry of Health [SG] <https://www.healthprofessionals.gov.sg/tcmpb/en>

Home About TCMPB Ethical Code and Ethical Guidelines Forms & Downloads Press Releases on Complaints Announcements Other Publications

**中医管理委员会**  
TRADITIONAL CHINESE MEDICINE PRACTITIONERS BOARD

The Traditional Chinese Medicine Practitioners Board (TCMPB) is a statutory board established under the Traditional Chinese Medicine Practitioners Act 2000. TCMPB registers TCM practitioners (both acupuncturists and TCM physicians), accredits TCM institutions and TCM courses for the purpose of registration and regulates the professional ethics and conduct of registered TCM practitioners.

**Registration of TCM Practitioners**

**Registration Requirements**

**Application for Registration**

**Facts & Information**

**Continuing Professional TCM Education**

**Login**  
REGISTERED TCM PRACTITIONER / REGISTERED USERS

**Search**  
REGISTERED TCM PRACTITIONERS

**Search**  
CONTINUING PROFESSIONAL TCM EDUCATION (CPE) EVENTS

**Renewal of Practising Certificates for TCM Practitioners on Full Registration (2019)**  
01 Apr 2019 14:45  
Registered TCM practitioners on full registration whose Practising Certificates (PCs) are expiring...  
>> more

**Compulsory CPE for Registered TCM Practitioners**  
01 Apr 2019 14:17  
Compulsory Continuing Professional Education (CPE) for Registered TCM Practitioners will commence...  
>> more

**Useful Links**

- TCMP Board's address and contact (中医管理委员会地址与联络号码)
- Ministry of Health (新加坡卫生部)
- MOH Health Professional Portal
- Health Sciences Authority (新加坡卫生科学局)
- REACH Portal

Singapore Corporate Access  
**CorpPass**

## 10. Search for CPE Events

The “CPE Event Search” page will appear

**CPE Events Search**  
**搜索中医继续教育项目**

Event Date From 项目日期 (从)	January ▼	2016 ▼	Event Date To 项目日期 (至)	March ▼	2016 ▼
Max CPE Points From 最高CPE学分 (从)	<input type="text"/>		Max CPE Points To 最高CPE学分 (至)	<input type="text"/>	
Event Title 项目标题	<input type="text"/>				
Event ID 项目编号	<input type="text"/>		Subject 项目学科	--Select Here-- ▼	
Venue 地点	<input type="text"/>		Organiser 举办机构	--Select Here-- ▼	
Category 项目类别	--Select Here-- ▼		Organiser Type 举办机构类型	--Select Here-- ▼	
<input type="button" value="Search"/>					

## 10. Search for CPE Events

Click on the hyperlink provided from the Event ID to find out more details of the Event

Search Result

Total record(s) found: 25

S/N 编号	Event Start Date 项目开始日期 ▲	Event ID 项目编号	Event Title 项目标题	Organiser 举办机构	Venue 地点	Max CPE Points 最高CPE学 分	Event Subject 项目学科
1	09/01/2016 (14:00) 09/01/2016 (17:15)	<a href="#">TCM20150913-1A-0001</a>	《名医大讲 堂》系列之 四：(一)肺 系病经典方剂 及类方应用 (1)			3	Chinese Medicinal Materials, General TCM
2	10/01/2016 (19:00) 10/01/2016 (22:15)	<a href="#">TCM20150913-1A-0003</a>	《名医大讲 堂》系列之 六：(三)十 八反配伍禁忌 临床情况分析 及预警			3	Chinese Medicinal Materials, General TCM
3	10/01/2016 (14:00) 10/01/2016 (17:15)	<a href="#">TCM20150913-1A-0002</a>	《名医大讲 堂》系列之 五：(二)肺 系病经典方剂 及类方应用 (2)			3	Chinese Medicinal Materials, General TCM

## 10. Steps to search for CPE Events

The details of the Event will be shown

<b>Event Details</b>				
Event ID		TCM20150913-1A-0001		
<b>Organiser Details</b>				
Organisation Type		TCM Educational Institution		
Organisation / Institution		Singapore College of TCM		
Department		-		
<b>Organiser Address</b>				
Block/House No.		640	Street Name	Lorong 4 Toa Payoh
Level - Unit No.		-	Building Name	-
Postal Code		319522		
<b>Contact Person(s)</b>				
S/N	Name	Telephone No.	Email Address	
1				
2				
<b>Event Details</b>				
Event ID		TCM20150913-1A-0001		
Category		1A		
Event Subject		Chinese Medicinal Materials, General TCM		
Type of Event		Short-term/structured training		
Event Title		《名医大讲堂》系列之四： (一)肺系病经典方剂及类方应用(1)		
Target Audience		TCM Physicians		
Target Audience (Others)				
Start Date		09/01/2016	Start Time	14:00
End Date		09/01/2016	End Time	17:15
Event Duration		03Hrs		
Frequency		-		
Venue				
Event URL				
Additional Remarks		-		
Max CPE Points		3		
<a href="#">Rate this service</a>				
Print		Close		

# **TCM Practitioners Board**

## **Continuing Professional Education System User Guide for Event Providers**

*Jan 2020*



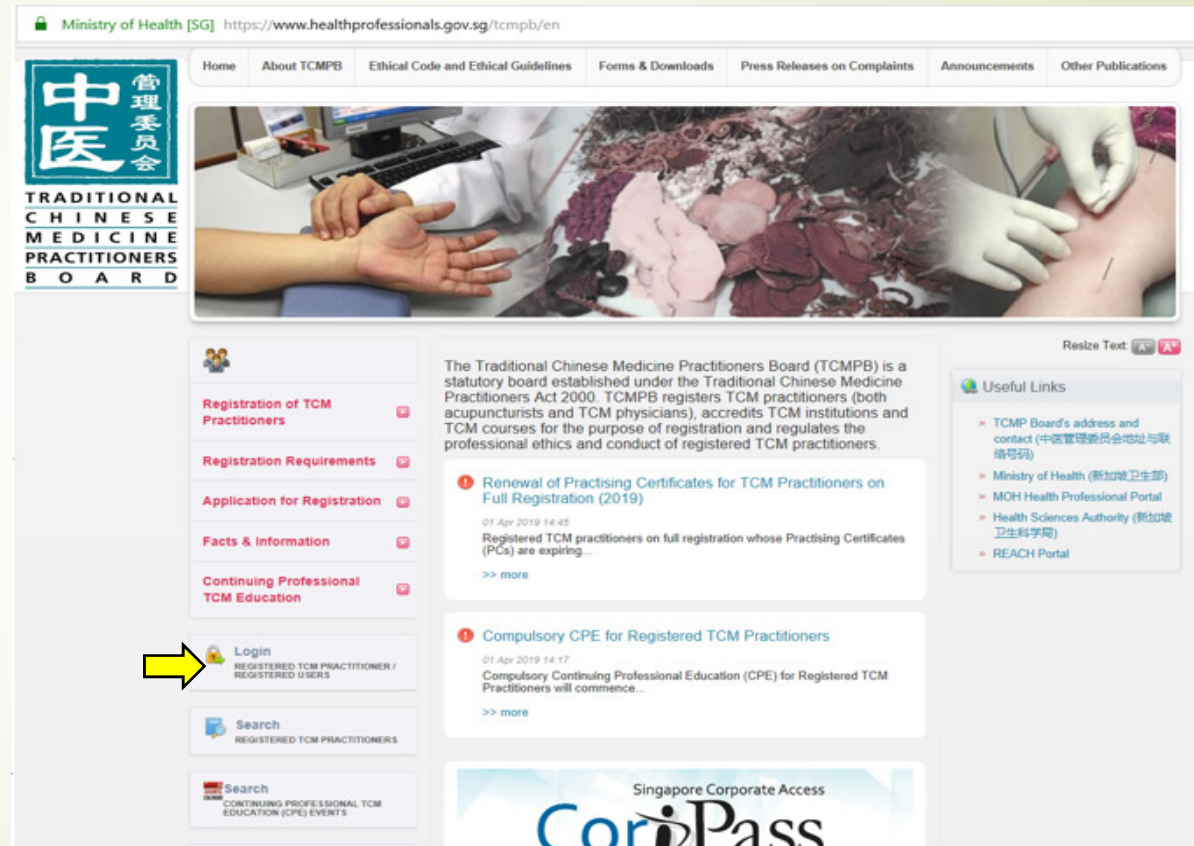
## Contents

- 1) Login to PRS
- 2) Submit Event for TCMP Board's Accreditation
- 3) Submit Events for Category 1A "Local Pre-approved Event"
- 4) Submit Events for Category 1B "Other Local Events"
- 5) Submit Events for Category 1D "Clinical Mentorship Programme"
- 6) Summary of the types of supporting documents required for the different types of events
- 7) Check Status of the Event Submission
- 8) Add Attendance for the Accredited Events

# 1. Login to PRS

Visit the TCMP Board Website at <https://www.healthprofessionals.gov.sg/tcmpb/en>

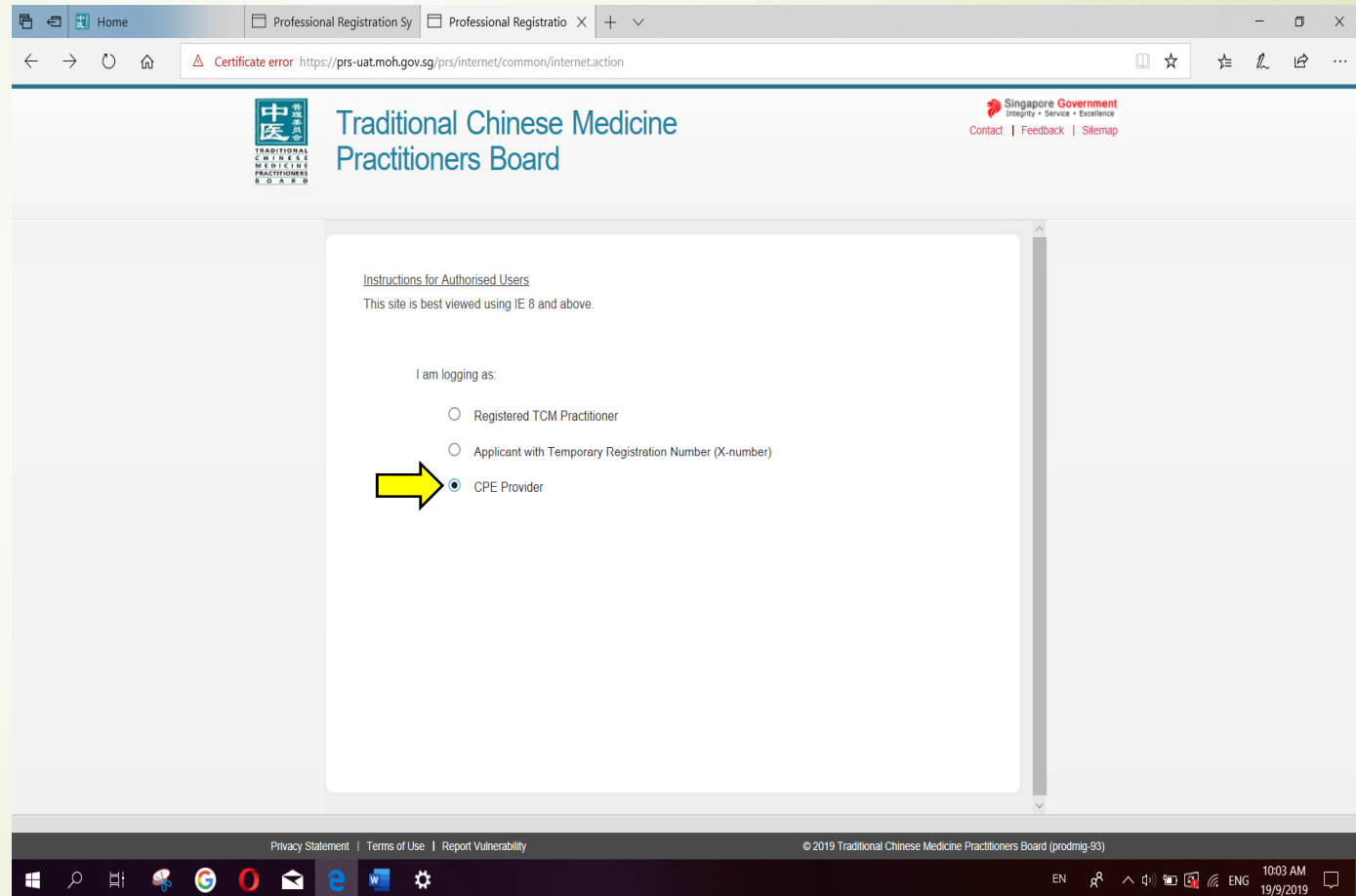
Click “**Login**” at the left-hand side of the menu bar



# 1. Login to PRS

The following screen will appear for you to select the category to login as

For the submission of Events for TCMP Board's accreditation, please select "CPE Provider"




The screenshot displays the login interface of the Traditional Chinese Medicine Practitioners Board (TCMPB). The page title is "Traditional Chinese Medicine Practitioners Board". The login form is titled "Instructions for Authorised Users" and includes a note: "This site is best viewed using IE 8 and above." The login options are as follows:

- ☐ Registered TCM Practitioner
- ☐ Applicant with Temporary Registration Number (X-number)
- ☒ CPE Provider


A yellow arrow points to the "CPE Provider" option. The page footer contains links for "Privacy Statement", "Terms of Use", and "Report Vulnerability", along with the copyright notice "© 2019 Traditional Chinese Medicine Practitioners Board (prodmig-93)". The system clock shows 10:03 AM on 19/9/2019.


# 1. Login to PRS

You will prompt to login via the Corp Pass





Ministry of Health [SG] <https://prs.moh.gov.sg/prs/internet/common/internet.action?hpe=TCM>


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This site is best viewed using IE 8 and above.

**CPE Provider:**  
Please note that it is now mandatory for accredited and other CPE providers to login to PRS using CorpPass. If you are unable to login using CorpPass, please click [here](#) to submit your application for an online account or you may drop us an email at [enquiries@tcmpb.gov.sg](mailto:enquiries@tcmpb.gov.sg).  
If you do not have CorpPass account, you may email to CorpPass Helpdesk ([support@corppass.gov.sg](mailto:support@corppass.gov.sg)) to find out who is the CorpPass Admin in your organisation.

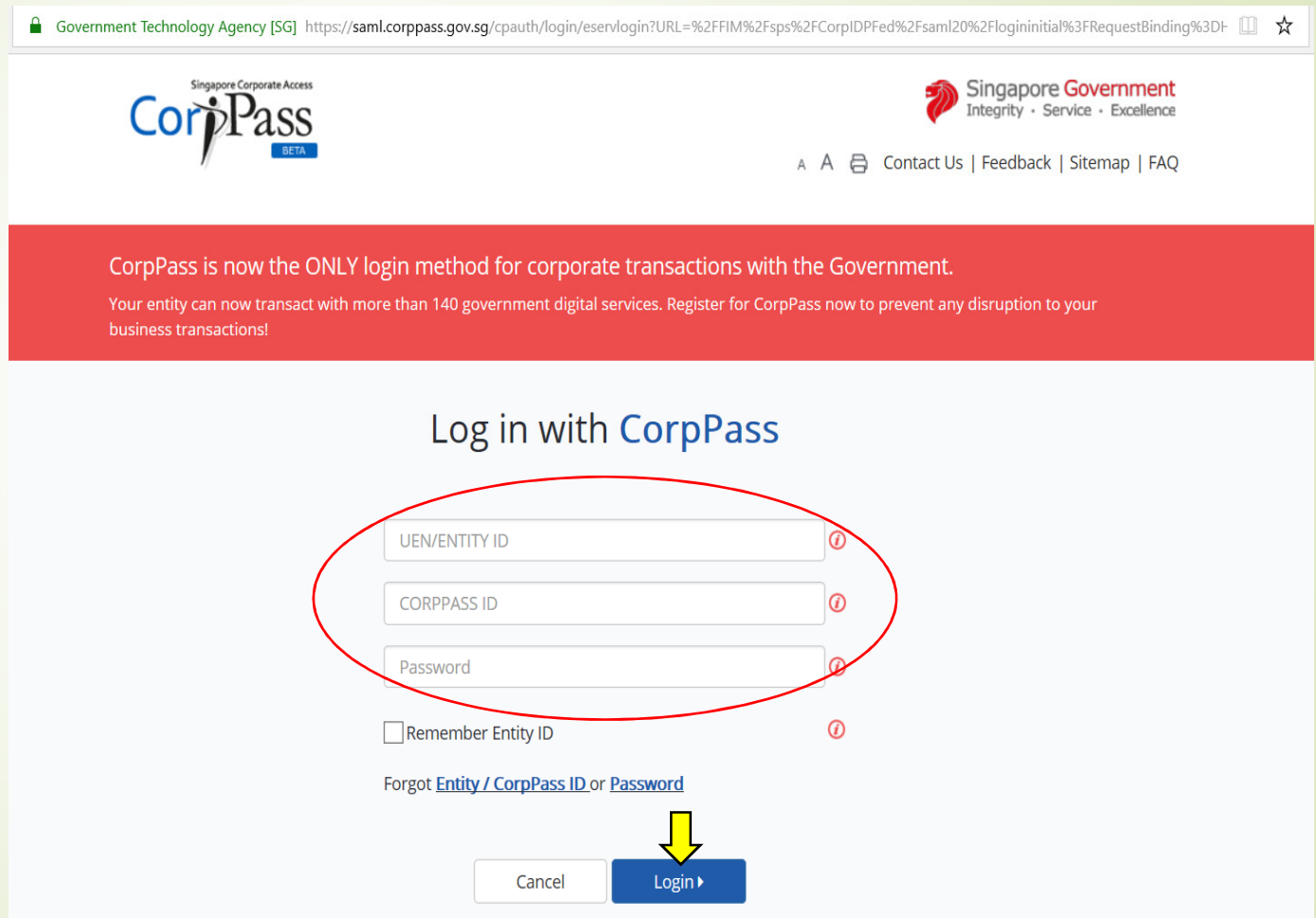
 



[Find out more about CorpPass](#)

# 1. Login to PRS

Click **"Login"**, after you have provided the information on the organisation UEN / Entity ID, CorpPass ID and Password



Government Technology Agency [SG] <https://saml.corppass.gov.sg/cpauth/login/eservlogin?URL=%2FFIM%2Fsp%2FCorpiDPFed%2Fsaml20%2Flogininitial%3FRequestBinding%3D->

Singapore Corporate Access  
**CorpPass**  
BETA

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CorpPass is now the ONLY login method for corporate transactions with the Government.  
Your entity can now transact with more than 140 government digital services. Register for CorpPass now to prevent any disruption to your business transactions!

### Log in with CorpPass

UEN/ENTITY ID ⓘ

CORPPASS ID ⓘ

Password ⓘ

☐ Remember Entity ID ⓘ

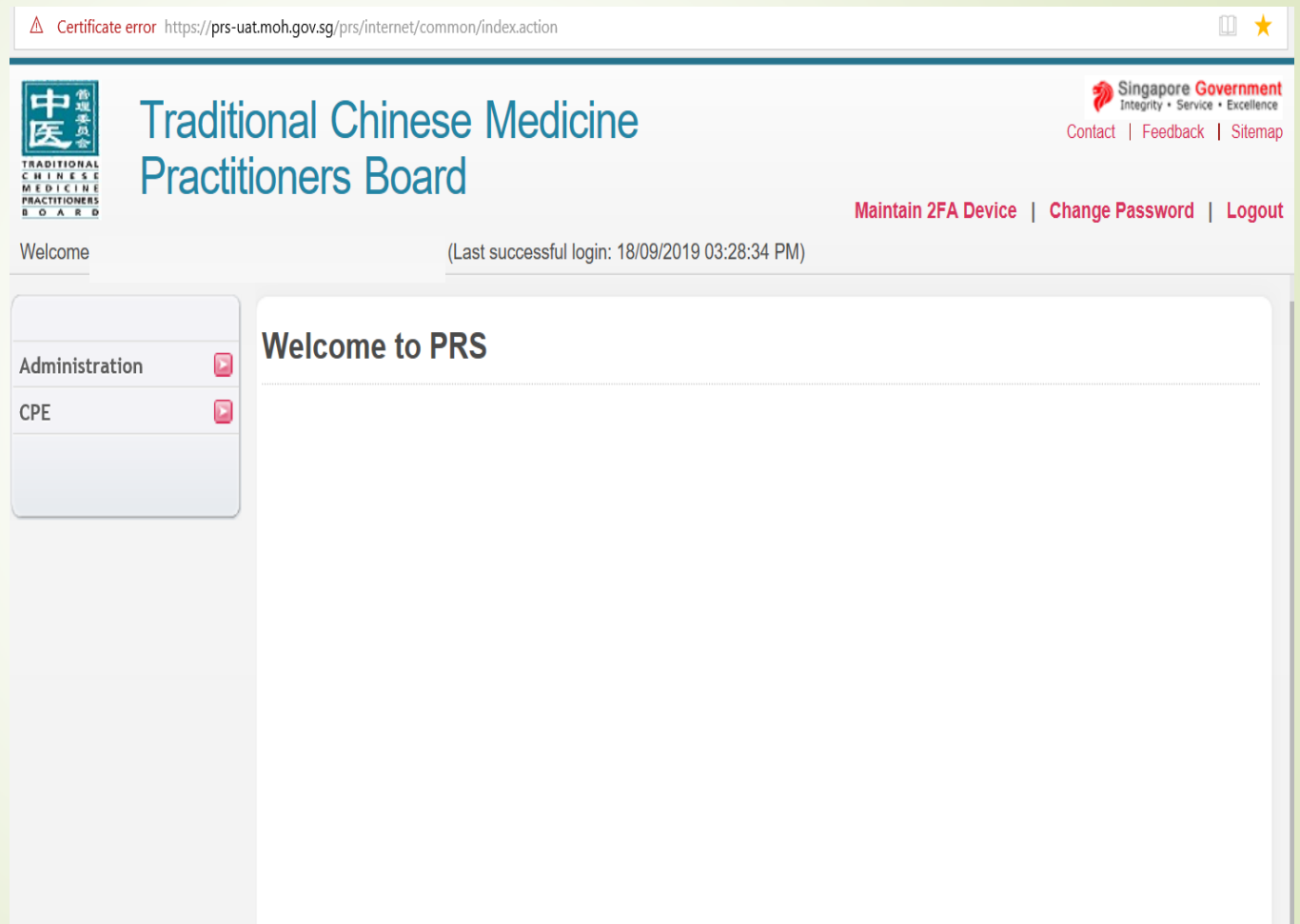
Forgot [Entity / CorpPass ID](#) or [Password](#)


Cancel Login ▶





# 1. Login to PRS

You will be shown  
“**Welcome to PRS**”  
page, if you have  
successfully login with  
the organisation UEN,  
CorpPass ID and  
CorpPass Password



 Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>



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Welcome (Last successful login: 18/09/2019 03:28:34 PM)

**Welcome to PRS**

Administration   
CPE 

## 2. Submit Events for TCMP Board's Accreditation

Click **"CPE"**, and you will be shown the drop down menu listing of **"Manage Events"** and **"Enquire CPE Applications"**

The screenshot shows the Traditional Chinese Medicine Practitioners Board (TCMP) website. The left sidebar contains a menu with the following items: Administration, CPE (highlighted with a yellow arrow), Manage Events, and Enquire CP Applications. The main content area displays "Welcome to PRS". The top header includes the Singapore Government logo and navigation links: Contact, Feedback, Sitemap, Maintain 2FA Device, Change Password, and Logout. The URL in the browser address bar is https://prs-uat.moh.gov.sg/prs/internet/common/index.action.

## 2. Submit Events for TCMP Board's Accreditation

Click **"Manage Events"** to submit your events

Event Providers can submit events for accreditation by the TCMP Board for the following Event Categories 1A, 1B, & 1D

Category	Activities Involved
1A	Local Pre-approved Event
1B	Other local events
1D	Clinical Mentorship Programme

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 18/09/2019 03:28:34 PM)

Administration  
CPE  
**Manage Events**  
» Enquire CP Applications


**Manage**


Event ID  
Application Status --Select Here--  
Submission Date From dd/mm/yyyy Submission Date To dd/mm/yyyy  
Event Date From dd/mm/yyyy Event Date To dd/mm/yyyy  
Event Title  
Category --Select Here--


Search New Event

## 2. Submit Events for TCMP Board's Accreditation



Click **"New Event"**  
if you want to  
submit an Event

 Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>



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Welcome (Last successful login: 18/09/2019 03:28:34 PM)

**Administration**   
**CPE**   
» [Manage Events](#)  
» [Enquire CP Applications](#)


**Manage**

Event ID	<input type="text"/>		
Application Status	<input type="text" value="--Select Here--"/>		
Submission Date From	<input type="text" value="dd/mm/yyyy"/>		Submission Date To <input type="text" value="dd/mm/yyyy"/>
Event Date From	<input type="text" value="dd/mm/yyyy"/>		Event Date To <input type="text" value="dd/mm/yyyy"/>
Event Title	<input type="text"/>		
Category	<input type="text" value="--Select Here--"/>		

## 2. Submit Events for TCMP Board's Accreditation

You will be shown the “**Application for Accreditation of Event**” page



△ Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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[Maintain 2FA Device](#) | [Change Password](#) | [Logout](#)

Welcome (Last successful login: 18/09/2019 03:28:34 PM)

**Administration**   
**CPE**   
» [Manage Events](#)  
» [Enquire CP Applications](#)

**Category** | Event | Documents | Confirmation | Payment | Acknowledgement

### Application for Accreditation of Event

Note: All fields marked with asterisk (\*) are mandatory

Copy details from another event? ☐ Yes ☒ No

\*Category


Category	Activities Involved
1A	Local Pre-approved Event
1B	Other local events
1D	Clinical Mentorship Programme



### 3. Submit Events for Category 1A “Local Pre-approved Event”



Select Category **1A** “Local Pre-approved Event”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome ' ' (Last successful login: 18/09/2019 03:28:34 PM)

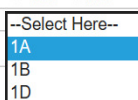
[Administration](#)   
[CPE](#)   
» [Manage Events](#)  
» [Enquire CP Applications](#)

**Category** Event Documents Confirmation Payment Acknowledgement

#### Application for Accreditation of Event

Note: All fields marked with asterisk (\*) are mandatory

Copy details from another event? ☐ Yes ☒ No

\*Category 

Category	Activities Involved
1A	Local Pre-approved Event
1B	Other local events
1D	Clinical Mentorship Programme

### 3. Submit Events for Category 1A “Local Pre-approved Event”

You will come to the “**Event**” tab. You will need to complete all the information related to the Event. Please make sure you provide information for all the mandatory fields with (\*), and complete the “Declaration” before you click “Proceed”

Click “**Proceed**”, if you have completed all the necessary & mandatory information, and also made your declaration. You will go to the next section “**Documents**”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

Traditional Chinese Medicine Practitioners Board

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(Last successful login: 18/09/2019 03:28:34 PM)

Administration  
CPE  
» Manage Events  
» Enquire CP Applications

Category: **Event** Documents Confirmation Payment Acknowledgement

#### Application for Accreditation of Event

**Provider Details & Address**

Provider Type: Accredited  
Organisation Type: Private TCM Organisation  
Organisation: Jip Jip  
Department/Ward: PROVIDER 1 - DEPT1  
Address: 215 YISHUN STREET 21 SINGAPORE 760215

**Contact Person(s)**

S/N	Name	Telephone No.	Email Address
*1			
2			

**Event Details**

Category: 1A  
\*Event Subject: Acupuncture  
Chinese Medicinal Materials  
General TCM  
\*Type of Event: --Select Here--  
\*Event Title:   
\*Target Audience: Acupuncturists  
TCM Physicians  
TCM Physicians & Acupunc  
\*Start Date: dd/mm/yyyy  
\*End Date: dd/mm/yyyy  
\*Event Duration: --Select Here--  
\*Event:   
\*Language Medium:   
\*Max capacity of the event:   
\*Indicate fee charged:   
\*Reason for Event not open to all registered TCMPs:   
Frequency:   
\*Venue:   
Event URL:   
Previous Event ID:   
Copied from Event ID:   
Additional Remarks: (0/500)  
\*Declaration:   
☐ I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest  
☐ I/we have verified that the above information is true and accurate.

Start Time: hh:mm  
End Time: hh:mm

☒ Display in Calendar

Save Proceed

### 3. Submit Events for Category 1A “Local Pre-approved Event”


You will be prompted to submit all the necessary “**Documents**” for the Event accreditation.

How to ensure that you have attached the documents correctly?

Click “**Browse**” to locate the document in your Laptop. After you have locate the document in your laptop, please click “**Attach**” to make sure the document is attached for submission

If you have other “**Supporting Documents**”, please remember to enter the “Title” of the documents by selecting the documents title from the drop down listing. If you select “Other” as the document title, you will be prompted to enter the name of the “Document Title” before you can click “**Proceed**”

△ Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

Administration  
CPE  
» Manage Events  
» Enquire CP Applications

Category Event **Documents** Confirmation Payment Acknowledgement

### Application for Accreditation of Event

**Note:**

- I-file must be in JPEG (.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Event Synopsis
*Upload Document	<input type="text"/> Browse... <input type="button" value="Attach"/>
Document Title	Speaker's Credential Form
*Upload Document	<input type="text"/> Browse... <input type="button" value="Attach"/>

**Supporting Documents**

Document Title	--Select Here--
File	<input type="text"/> Browse... <input type="button" value="Attach"/>

**Documents Attached**


No document attached.




### 3. Submit Events for Category 1A “Local Pre-approved Event”

You can double check whether you have attached all the mandatory documents or other supporting documents for the Events by checking the “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “Confirmation”

 Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

Administration  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

Category Event **Documents** Confirmation Payment Acknowledgement

MESSAGES  
Upload successfully

**Application for Accreditation of Event**

Note:

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**


Document Title	Event Synopsis
*Upload Document	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>
Document Title	Speaker's Credential Form
*Upload Document	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Supporting Documents**

Document Title	--Select Here--
File	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Documents Attached**

<a href="#">Speaker's Credential Form</a>	<a href="#">Replace</a>	<a href="#">Delete</a>
<a href="#">Event Synopsis</a>	<a href="#">Replace</a>	<a href="#">Delete</a>



### 3. Submit Events for Category 1A “Local Pre-approved Event”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided is correct

If you find that the information provided in your submission is incorrect, you can go back to the top menu tabs “**Event**” or “**Documents**”, click on them to amend or edit the any incorrect information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for your Event submission provided is correct, to go to the “**Acknowledgement**” Page

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

Traditional Chinese Medicine Practitioners Board

jin: 19/09/2019 08:33:13 AM

Administration  
CPE  
Manage Events  
Enquire CP Applications

Category Event Documents **Confirmation** Payment Acknowledgement

Application for Accreditation of Event

Provider Details & Address

Provider Type	Accredited
Organisation Type	Private TCM Organisation
Organisation	Jlp_jlp
Department/Ward	PROVIDER 1 - DEPT1
Address	215 YISHUN STREET 21 SINGAPORE 760215

Contact Person(s)

S/N	Name	Telephone No.	Email Address
1	J	62589666	jlpkw2008@hotmail.com
2			

Event Details

Event ID	TCM20190919-1A-0025		
Category	1A		
Event Subject	Acupuncture		
Type of Event	Short-term/structured training		
Event Title	m		
Target Audience	Acupuncturists		
Target Audience (Others)			
Start Date	17/06/2016	Start Time	09:00
End Date	18/06/2016	End Time	12:00
Event duration excluding break in between session	03hrs		
Event	New		
Language Medium	Chinese and English		
Max capacity of the event	90		
Indicate fee charged	99999999		
Event open to all registered TCMPs?	No		
Reason for Event not open to all registered TCMPs	h		
Name of Speaker/Instructor(s)	o		
Speaker Title & Institution	o		
Frequency	-		
Venue	o		
Event URL	-		<input checked="" type="checkbox"/> Display in Calendar
Previous Event ID/Title	-		
Copied from Event ID/Title	-		
Additional Remarks	-		
Max CPE Points	3		
I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest			
I/we have verified that the above information is true and accurate.			

Documents Attached

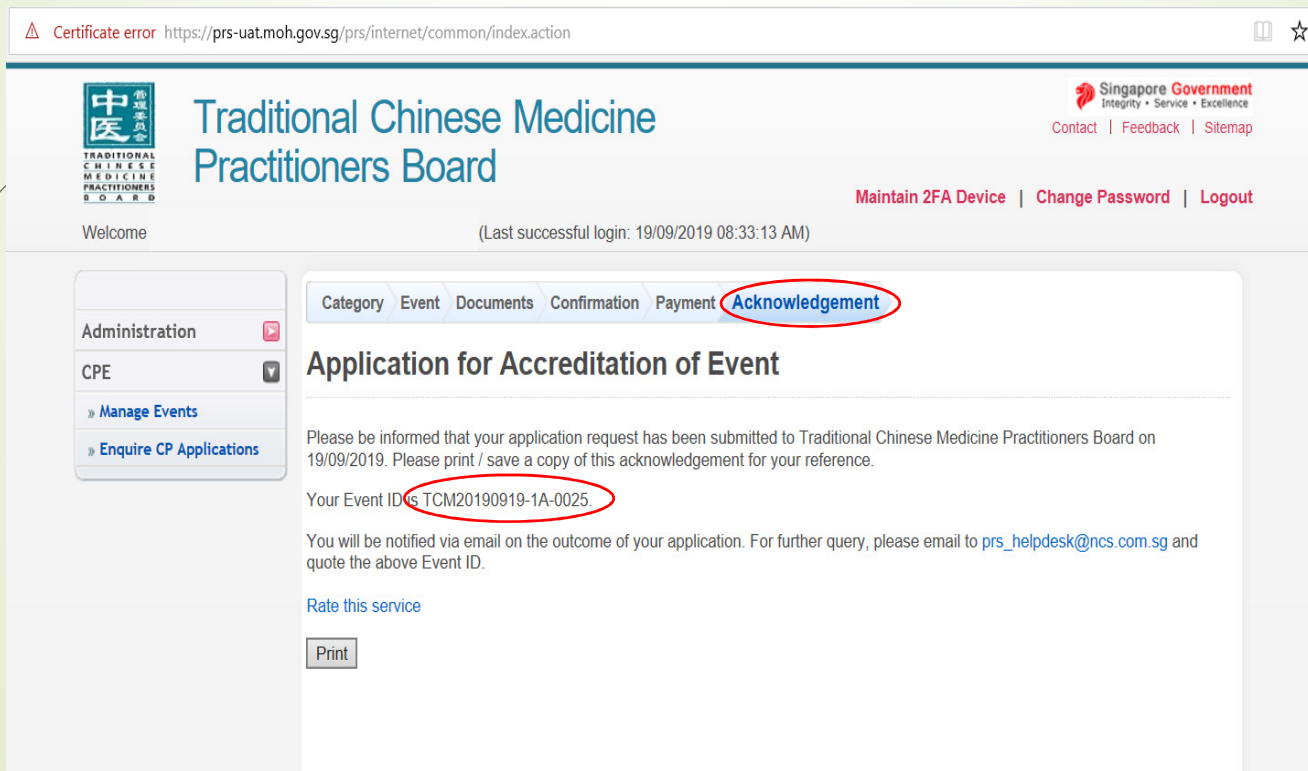
Speaker's Credential Form
Event Synopsis

Confirm



### 3. Submit Events for Category 1A “Local Pre-approved Event”

You will be shown the “**Acknowledgement**” Page



The screenshot displays the website of the Traditional Chinese Medicine Practitioners Board. The browser's address bar shows a URL with a 'Certificate error' warning. The page header includes the board's logo, name, and the Singapore Government logo. A navigation menu at the top right contains links for 'Contact', 'Feedback', and 'Sitemap'. Below this, there are links for 'Maintain 2FA Device', 'Change Password', and 'Logout'. The main content area features a breadcrumb trail: 'Category > Event > Documents > Confirmation > Payment > Acknowledgement', with 'Acknowledgement' highlighted in blue and circled in red. The title 'Application for Accreditation of Event' is displayed. The text informs the user that their application was submitted on 19/09/2019 and provides the Event ID 'TCM20190919-1A-0025', which is also circled in red. It advises the user to print or save a copy of the acknowledgement and provides an email address for further queries. A 'Print' button is located at the bottom of the page.

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Maintain 2FA Device | Change Password | Logout

Welcome (Last successful login: 19/09/2019 08:33:13 AM)

Administration  
CPE  
» Manage Events  
» Enquire CP Applications

Category > Event > Documents > Confirmation > Payment > **Acknowledgement**

### Application for Accreditation of Event

Please be informed that your application request has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your Event ID is **TCM20190919-1A-0025**.

You will be notified via email on the outcome of your application. For further query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above Event ID.



[Rate this service](#)

Print

### 3. Submit Events for Category 1A “Local Pre-approved Event”

Please remember to copy the “Event ID” in the acknowledgement page. You can use the acknowledgement number to **“Enquire your CPE application”** and search for the status of your Event submission

Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

**Administration**  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

**Manage**

Event ID: TCM20190919-1A-0025  
Application Status: --Select Here--  
Submission Date From: dd/mm/yyyy Submission Date To: dd/mm/yyyy  
Event Date From: dd/mm/yyyy Event Date To: dd/mm/yyyy  
Event Title:   
Category: --Select Here--

[Search](#) [New Event](#)

**Search Result**  
Total record(s) found: 1



Event ID	Event Title	Organisation	Event Start Date	Application Status	Attendance Status	Remarks
TCM20190919-1A-0025	m	Jip_jip	17/06/2016	Application Submitted	-	-

Page 1 [First] | [Previous] | [Next] | [Last]

## 4. Submit Events for Category “1B “Other Local Events”

Select Category **1B “Other local events”**

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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[Administration](#) [CPE](#) **[Manage Events](#)** [Enquire CP Applications](#)

**Category** Event Documents Confirmation Payment Acknowledgement

### Application for Accreditation of Event

Note: All fields marked with asterisk (\*) are mandatory

Copy details from another event? ☐ Yes ☒ No

\*Category **1B**

[Proceed](#)


Category	Activities Involved
1A	Local Pre-approved Event
1B	Other local events
1D	Clinical Mentorship Programme

## 4. Submit Events for Category “1B “Other Local Events”

You will come to the “**Event**” tab to complete all the information related to the Event. Please make sure you provide information for all the mandatory fields (\*), and complete the “Declaration” before you click “Proceed”

Click “**Proceed**”, if you have completed all the necessary & mandatory information, and also made your declaration. You will go to the next section “**Documents**”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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18/09/2019 03:28:34 PM

Administration  
CPE  
» Manage Events  
» Enquire CP Applications

Welcome W!

Category **Event** Documents Confirmation Payment Acknowledgement

### Application for Accreditation of Event

**Provider Details & Address**

Provider Type	Accredited
Organisation Type	Private TCM Organisation
Organisation	Jip_jip
Department/Ward	PROVIDER 1 - DEPT1
Address	215 YISHUN STREET 21 SINGAPORE 760215

**Contact Person(s)**

S/N	Name	Telephone No.	Email Address
*1			
2			

**Event Details**

Category 1A

\*Event Subject  
Acupuncture  
Chinese Medicinal Materials  
General TCM

\*Type of Event  
--Select Here--

\*Event Title

\*Target Audience  
Acupuncturists  
TCM Physicians  
TCM Physicians & Acupunc

\*Start Date  
dd/mm/yyyy

\*End Date

\*Event Duration  
--Select Here--

\*Event

\*Language Medium

\*Max capacity of the event

\*Indicate fee charged

\*Reason for Event not open to all registered TCMPs

Frequency

\*Venue

Event URL

Previous Event ID

Copied from Event ID

Additional Remarks (0/500)

\*Declaration  
☐ I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest  
☐ I/we have verified that the above information is true and accurate.

Save Proceed


## 4. Submit Events for Category “1B “Other Local Events”

You will be prompted to submit all the necessary “**Documents**” for the Event accreditation

How to ensure that you have attached the documents correctly? Click “**Browse**” to locate the document in your laptop. After you have locate the document in your laptop, please click “**Attach**” to make sure the document is attached for submission

If you have other “**Supporting Documents**”, please remember to enter the “Title” of the documents by selecting from the drop down listing. If you select “Other” as the document title, you will be prompted to enter the name of the “Document Title” before you can click “**Proceed**”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Maintain 2FA Device | [Change Password](#) | [Logout](#)

Welcome login: 19/09/2019 08:33:13 AM

Category Event **Documents** Confirmation Payment Acknowledgement

### Application for Accreditation of Event

Note:

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Event Synopsis
*Upload Document	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>
Document Title	Speaker's Credential Form
*Upload Document	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Supporting Documents**

Document Title
--Select Here--
File <input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Attach"/>

**Documents Attached**

No document attached.




## 4. Submit Events for Category “1B “Other Local Events”

You can double check whether you have attached all the mandatory documents or other supporting documents for the Events by checking the “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “Confirmation”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

Administration  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

Category Event **Documents** Confirmation Payment Acknowledgement

MESSAGES  
Upload successfully

**Application for Accreditation of Event**

Note:

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Event Synopsis
*Upload Document	<input type="text"/> Browse... Attach
Document Title	Speaker's Credential Form
*Upload Document	<input type="text"/> Browse... Attach

**Supporting Documents**

Document Title	--Select Here--
File	<input type="text"/> Browse... Attach

**Documents Attached**

<a href="#">Speaker's Credential Form</a>	<a href="#">Replace</a>	<a href="#">Delete</a>
<a href="#">Event Synopsis</a>	<a href="#">Replace</a>	<a href="#">Delete</a>
<a href="#">Other speaker info</a>	<a href="#">Replace</a>	<a href="#">Delete</a>

[Proceed](#)

## 4. Submit Events for Category “1B “Other Local Events”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided for your submission is correct

If you find that the information provided in your submission is not correct, you can go back to the top menu tabs “**Event**” or “**Documents**”, click on them to go back to amend or edit the any incorrect information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for your Event submission provided is correct, to go to the “**Acknowledgement**” Page

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

Traditional Chinese Medicine Practitioners Board

Welcome 19/09/2019 08:33:13 AM

Administration  
CPE  
Manage Events  
Enquire CP Applications

Category Event Documents **Confirmation** Payment Acknowledgement

Application for Accreditation of Event

Provider Details & Address

Provider Type Accredited  
Organisation Type Private TCM Organisation  
Organisation Jlp\_jlp  
Department/Ward PROVIDER 1 - DEPT1  
Address 215 YISHUN STREET 21 SINGAPORE 760215

Contact Person(s)

S/N	Name	Telephone No.	Email Address
1	i	62589655	jpkw2008@hotmail.com
2			

Event Details

Event ID TCM20190919-1B-0012  
Category 1B  
Event Subject Acupuncture  
Type of Event Workshop  
Event Title koko  
Target Audience Acupuncturists  
Target Audience (Others)  
Start Date 18/06/2016 Start Time 18:00  
End Date 18/06/2016 End Time 21:00  
Event duration excluding break in between session >=2 to <= 4 hours  
Event Repeated  
Language Medium Chinese  
Max capacity of the event 90  
Indicate fee charged 0  
Event open to all registered TCMPs? No  
Reason for Event not open to all registered TCMPs for member only  
Name of Speaker/Instructor(s) ||  
Speaker Title & Institution ||  
Frequency -  
Venue -  
Event URL -  
Previous Event ID/Title -  
Copied from Event ID/Title -  
Additional Remarks -  
Max CPE Points 4  
I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest  
I/we have verified that the above information is true and accurate.

Session Details [+][-]

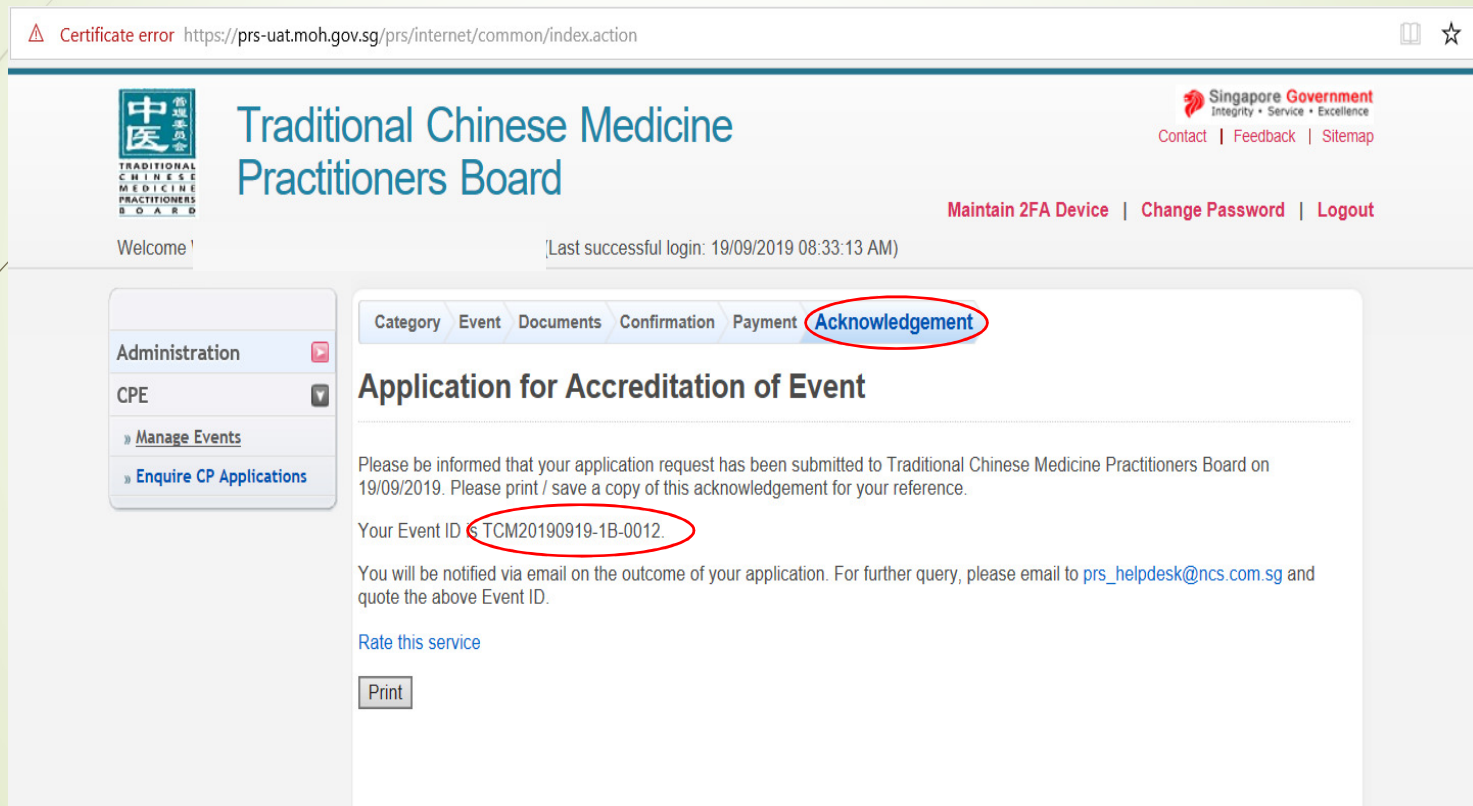
Documents Attached

Speaker's Credential Form  
Event Synopsis  
Other speaker info

Confirm

## 4. Submit Events for Category “1B “Other Local Events”

You will be shown the “**Acknowledgement**” Page



The screenshot displays the Traditional Chinese Medicine Practitioners Board (TCMPB) website. The browser address bar shows a URL with a 'Certificate error' warning. The page header includes the TCMPB logo, the Singapore Government logo, and navigation links for Contact, Feedback, and Sitemap. A user is logged in, with a 'Welcome' message and a 'Last successful login' timestamp of 19/09/2019 08:33:13 AM. The main navigation menu on the left includes Administration, CPE, Manage Events, and Enquire CP Applications. The main content area shows a breadcrumb trail: Category > Event > Documents > Confirmation > Payment > **Acknowledgement**. The title of the page is 'Application for Accreditation of Event'. The text states: 'Please be informed that your application request has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.' Below this, the 'Your Event ID' is listed as 'TCM20190919-1B-0012'. A note mentions that the user will be notified via email on the outcome of the application and provides the email address [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) for further queries. There is a 'Rate this service' link and a 'Print' button.

Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>

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Wellcome ' | Last successful login: 19/09/2019 08:33:13 AM)

Administration  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

Category > Event > Documents > Confirmation > Payment > **Acknowledgement**

### Application for Accreditation of Event

Please be informed that your application request has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your Event ID **TCM20190919-1B-0012**.

You will be notified via email on the outcome of your application. For further query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above Event ID.

[Rate this service](#)


[Print](#)

## 4. Submit Events for Category “1B “Other Local Events”

Please remember to copy the “Event ID” in the acknowledgement page

You can use the acknowledgement number to “**Enquire your CPE application**” and search for the status of your Event submission

Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

**Administration**  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

**Manage**

Event ID: TCM20190919-1A-0025  
Application Status: --Select Here--  
Submission Date From: dd/mm/yyyy Submission Date To: dd/mm/yyyy  
Event Date From: dd/mm/yyyy Event Date To: dd/mm/yyyy  
Event Title:   
Category: --Select Here--

[Search](#) [New Event](#)

**Search Result**  
Total record(s) found: 1


Event ID	Event Title	Organisation	Event Start Date	Application Status	Attendance Status	Remarks
TCM20190919-1A-0025	m	Jip_Jip	17/06/2016	Application Submitted	-	-

Page 1 [First] | [Previous] | [Next] | [Last]

## 5. Submit Events for Category 1D “Clinical Mentorship Programme”

Select Category **1D “Clinical Mentorship Programme”**

Certificate error <https://prs-uat.moh.gov.sg/prs/internet/common/index.action>

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

Administration  
CPE  
Manage Events  
» Enquire CP Applications

**Category** Event Documents Confirmation Payment Acknowledgement

**Application for Accreditation of Event**

Note: All fields marked with asterisk (\*) are mandatory

Copy details from another event? ☐ Yes ☒ No

\*Category **1D**

Proceed

Category	Activities Involved
1A	Local Pre-approved Event
1B	Other local events
1D	Clinical Mentorship Programme

## 5. Submit Events for Category 1D “Clinical Mentorship Programme”

You will come to the “**Event**” tab, to complete all the information related to the Event. Please make sure you provide information for all the mandatory fields (\*), and complete the “Declaration” before you click “Proceed”

Click “**Proceed**”, if you have completed all the necessary & mandatory information, and also made your declaration. You will go to the next section “**Documents**”

△ Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

Traditional Chinese Medicine Practitioners Board

Administration  
CPE  
Manage Events  
Enquire CP Applications

Event Documents Confirmation Payment Acknowledgement

Application for Accreditation of Event

Provider Details & Address

Provider Type Accredited  
Organisation Type Private TCM Organisation  
Organisation Jip\_jlp  
Department/Ward PROVIDER 1 - DEPT1  
Address 215 YISHUN STREET 21 SINGAPORE 760215

Contact Person(s)

S/N	Name	Telephone No.	Email Address
*1			
2			

Event Details

Category 1D

\*Event Subject Acupuncture Chinese Medicinal Materials General TCM

\*Type of Event --Select Here--

\*Event Title

\*Target Audience Acupuncturists TCM Physicians TCM Physicians & Acupunc

\*Start Date dd/mm/yyyy

\*End Date dd/mm/yyyy

\*Event Duration --Select Here--

\*Event

\*Language Medium

\*Max capacity of the event

\*Indicate fee charged

\*Reason for Event not open to all registered TCMPrs

\*Mentors name

\*Mentors Title and Institution

\*Approved Training Base

\*Subject of Training

Frequency

\*Venue

Event URL

Previous Event ID

Copied from Event ID

Additional Remarks (0/500)

\*Declaration ☒ I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest ☒ I/we have verified that the above information is true and accurate.

Save Proceed



## 5. Submit Events for Category 1D “Clinical Mentorship Programme”


You will be prompted to submit all the necessary “**Documents**” for the Event accreditation

How to ensure that you have attached the documents correctly?

Click “**Browse**” to locate the document in your laptop. After you have locate the document in your laptop, please click “**Attach**” to make sure the document is attached for submission

If you have other “**Supporting Documents**”, please remember to enter the “Title” of the documents by selecting from the drop down listing. If you select “Other” as the document title, you will be prompted to enter the name of the “Document Title” before you can click “**Proceed**”

⚠ Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

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Welcome (Last successful login: 19/09/2019 08:33:13 AM)

Category Even **Documents** Confirmation Payment Acknowledgement

### Application for Accreditation of Event

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Log book		
*Upload Document		Browse...	Attach
Document Title	Speaker's Credentials Form		
*Upload Document		Browse...	Attach

**Supporting Documents**

Document Title	--Select Here--		
File		Browse...	Attach

**Documents Attached**

No document attached.


**Proceed**

## 5. Submit Events for Category 1D “Clinical Mentorship Programme”

You can double check whether you have attached all the mandatory documents or other supporting documents for your Events by checking the “Documents Attached” in blue hyperlinks, as shown in the screen below

Click “**Proceed**” to go to the next section “Confirmation”

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

 **Traditional Chinese Medicine Practitioners Board**

Welcome successful login: 19/09/2019 08:33:13 AM

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Category Event **Documents** Confirmation Payment Acknowledgement

**MESSAGES**

Upload successfully

**Application for Accreditation of Event**

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Mandatory Documents**

Document Title	Log book
*Upload Document	<input type="text"/> Browse... Attach
Document Title	Speaker's Credentials Form
*Upload Document	<input type="text"/> Browse... Attach

**Supporting Documents**

Document Title	--Select Here--
File	<input type="text"/> Browse... Attach

**Documents Attached**

Log book	<a href="#">Replace</a>	<a href="#">Delete</a>
Speaker's Credentials Form	<a href="#">Replace</a>	<a href="#">Delete</a>

**Proceed**

## 5. Submit Events for Category 1D “Clinical Mentorship Programme”

You will be shown the “**Confirmation**” Page, for you to check and confirm whether all the attachments and information that you have provided is correct

If you find that the information provided in your submission is incorrect, you can go back to the top menu tabs “**Event**” or “**Documents**”, click on them to amend or edit the any incorrect information that you have submitted earlier on

Click “**Confirm**” if you have checked and confirmed that all information for the Event submission provided is correct, to go to the “**Acknowledgement**” Page

Certificate error https://prs-uat.moh.gov.sg/prs/internet/common/index.action

Traditional Chinese Medicine Practitioners Board

119 08:33:13 AM

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Administration  
CPE  
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Category Event Documents **Confirmation** Payment Acknowledgement

### Application for Accreditation of Event

**Provider Details & Address**

Provider Type	Accredited
Organisation Type	Private TCM Organisation
Organisation	Jip_Jip
Department/Ward	PROVIDER 1 - DEPT1
Address	215 YISHUN STREET 21 SINGAPORE 760215

**Contact Person(s)**

S/N	Name	Telephone No.	Email Address
1	kk	62544851	jipkw2008@hotmail.com
2			

**Event Details**

Event ID	TCM20190919-1D-0007		
Category	1D		
Event Subject	General TCM		
Type of Event	Structured programme organised by accredited CPE event provider		
Event Title	翳		
Target Audience	Acupuncturists		
Start Date	19/09/2016	Start Time	09:00
End Date	19/09/2016	End Time	12:00
Event Duration	02Hrs		
Event	New		
Language Medium	English		
Max capacity of the event	89		
Indicate fee charged	9		
Mentors name	8		
Mentors Title and Institution	8		
Approved Training Base	8		
Subject of Training	8		
Subject of Training	8		
Frequency	-		
Venue	8		
Event URL	-		
Previous Event ID/Title	-		
Copied from Event ID/Title	-		
Additional Remarks	-		
Max CPE Points	1		

I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest  
I/we have verified that the above information is true and accurate.

**Documents Attached**

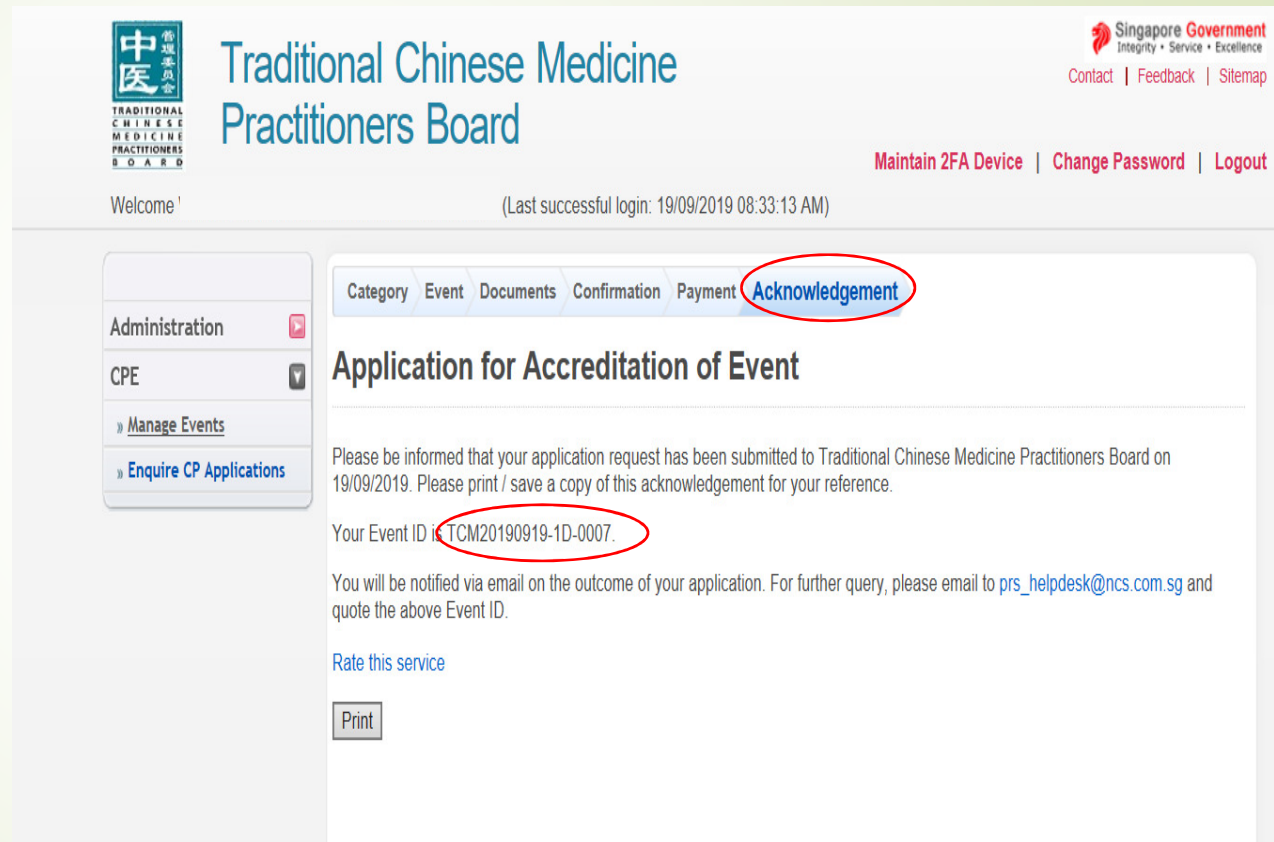
Log book  
Speaker's Credentials Form

Confirm

## 5. Submit Events for Category 1D “Clinical Mentorship Programme”

You will be shown the  
“**Acknowledgement**”  
Page

Please remember to copy the “Event ID” in the acknowledgement page. You can use the acknowledgement number to “**Enquire your CPE application**” and search for the status of your Event submission



The screenshot displays the website of the Traditional Chinese Medicine Practitioners Board. The header includes the board's logo, name, and Singapore Government branding. A navigation bar shows the current page as 'Acknowledgement'. The main content area, titled 'Application for Accreditation of Event', provides a confirmation message and the event ID 'TCM20190919-1D-0007', which is circled in red. A sidebar on the left offers links to 'Manage Events' and 'Enquire CP Applications'.

Traditional Chinese Medicine Practitioners Board

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Welcome<sup>1</sup> (Last successful login: 19/09/2019 08:33:13 AM)

Category Event Documents Confirmation Payment **Acknowledgement**

### Application for Accreditation of Event

Please be informed that your application request has been submitted to Traditional Chinese Medicine Practitioners Board on 19/09/2019. Please print / save a copy of this acknowledgement for your reference.

Your Event ID is **TCM20190919-1D-0007**.

You will be notified via email on the outcome of your application. For further query, please email to [prs\\_helpdesk@ncs.com.sg](mailto:prs_helpdesk@ncs.com.sg) and quote the above Event ID.

[Rate this service](#)

[Print](#)

Administration  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

## 6. Summary of the types of supporting documents required for the different types of events

Event category	Types of Event	Supporting documents to be uploaded online
1A Local Pre-approved Events	Short-term / structured training	1) Course Programme Details/ Event Synopsis 2) Certificate of Attendance (including training date, time and whether as participant or speaker)
	Teaching session	1) Course Programme Details/ Event Synopsis 2) Certificate of Attendance
	Case study discussion	1) Slides/ Notes of Discussion 2) Assessment Report
1B Other Local Events	Lecture/ Conference/ Seminar/ Workshop	1) Speaker Credential Form 2) Event Synopsis
1D Clinical Mentorship programme	Structured programme organised by accredited CPE event provider, and must have appropriate clinical training base	1) Log book To fill in logbook (format to be provided to CPE provider) containing i) date and time of clinical training & cases seen, and ii) assessment report signed by mentor after each training session, and verified by CPE provider 2) Mentor's Credential Forms



## 7. Check status of the Event Submission

Check status of your Event Submission

Application status in “**Draft**”, means that you have not submitted your event application. To submit the “Draft” application, just click on the hyperlink of the event ID to complete the application

You may encounter “Application Status” as “**Pending Supporting Documents**”. You just need to click the hyperlink provided under the “**Remarks**” column “Kindly click [here](#) to attach all the required documents”

Traditional Chinese Medicine Practitioners Board

Administration  
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» **Enquire CP Applications**

Application Status: --Select Here--  
Submission Date From: dd/mm/yyyy  
Event Date From: dd/mm/yyyy  
Event Title:   
Category: --Select Here--  
Submission Date To: dd/mm/yyyy  
Event Date To: dd/mm/yyyy

Search New Event

Search Result  
Total record(s) found: 19

Event ID	Event Title	Organisation	Event Start Date	Application Status	Attendance Status	Remarks
TCM20190912-1A-0002	1A teaching session testing	Jip_Jip	20/09/2016	Approved	Pending Submission	-
TCM20190919-1D-0007	jijj	Jip_Jip	19/09/2016	Approved	Pending Submission	-
TCM20190917-1A-0016	kkk kkkokok	Jip_Jip	17/09/2016	Rejected	-	-
TCM20190917-1A-0020	lj	Jip_Jip	17/09/2016	Approved	Pending Submission	-
TCM20190917-1A-0018	cm training	Jip_Jip	17/09/2016	Pending Supporting Documents	-	Kindly click <a href="#">here</a> to attach all the required documents.
TCM20190917-1D-0005	hhh	Jip_Jip	17/09/2016	Approved	Pending Submission	-
TCM20190912-1A-0005	*Event Title	Jip_Jip	12/09/2016	Draft	-	-
TCM20190915-1A-0006	12d12d	Jip_Jip	01/09/2016	Draft	-	-
TCM20190912-1A-0003	1A case study testing	Jip_Jip	01/09/2016	Rejected	-	-
TCM20190912-1B-0001	1B testing	Jip_Jip	01/09/2016	Approved	Pending Submission	-

Page 1 2 [First] | [Previous] | [Next] | [Last]

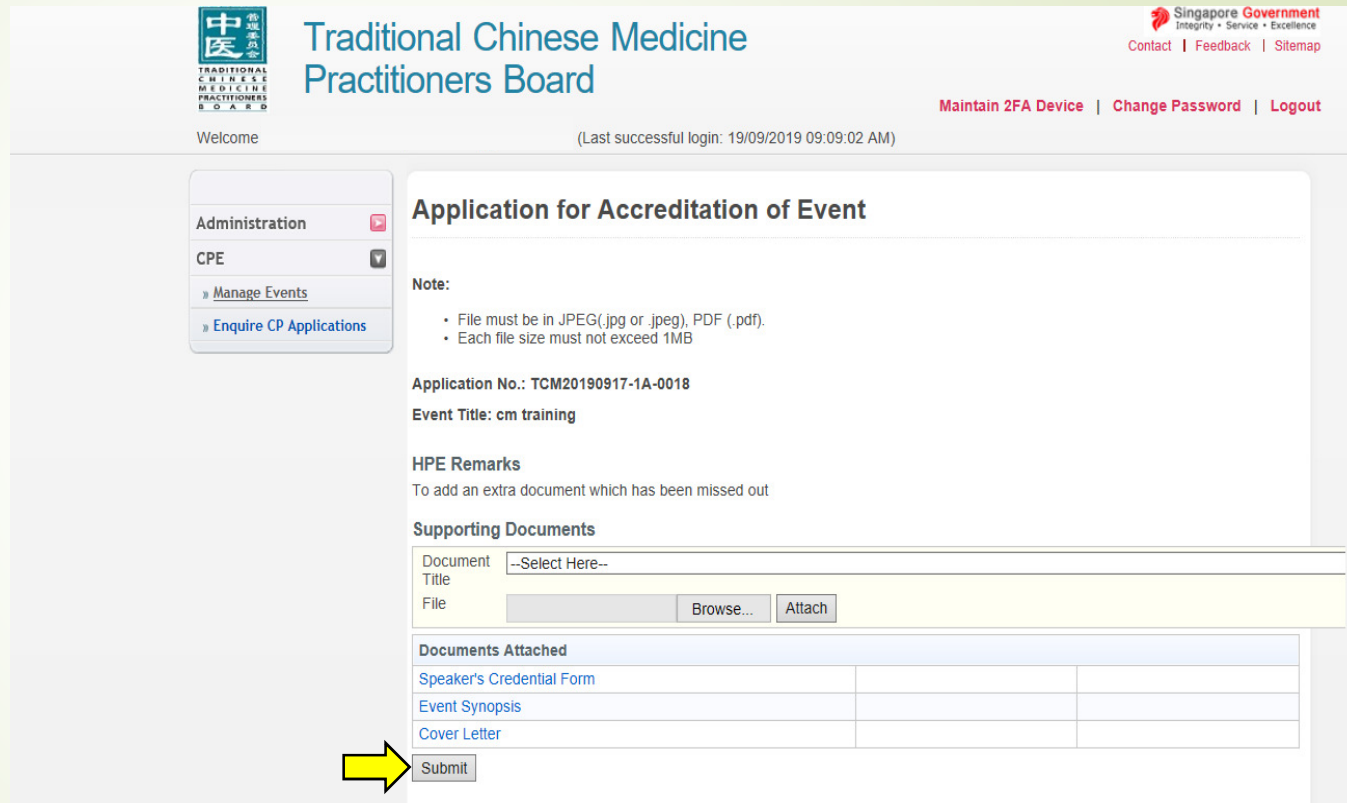
Draft Application



## 7. Check status of the Event Submission

You will be brought to the document attachment page

Attach the necessary supporting documents and click **"Submit"**, and you will wait for your event to be accredited by TCMP Board



**Traditional Chinese Medicine Practitioners Board**

Welcome (Last successful login: 19/09/2019 09:09:02 AM)

**Administration**  
CPE  
» [Manage Events](#)  
» [Enquire CP Applications](#)

**Application for Accreditation of Event**

**Note:**

- File must be in JPEG(.jpg or .jpeg), PDF (.pdf).
- Each file size must not exceed 1MB

**Application No.:** TCM20190917-1A-0018  
**Event Title:** cm training

**HPE Remarks**  
To add an extra document which has been missed out

**Supporting Documents**

Document Title	File
Speaker's Credential Form	
Event Synopsis	
Cover Letter	

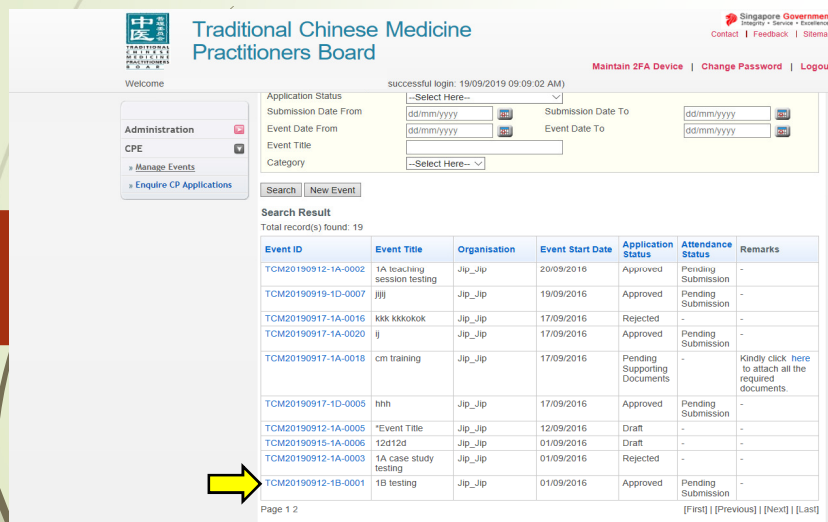
**Submit**

## 8. Add attendance for the Accredited Events

Once the accredited event has conducted, you will need to submit attendance for the participants who had attended the event, within 1 month of the date of event conducted

Go to **“Enquire CPE Application”**. Look for your **Event ID (approved Event)**, click the Event ID hyperlink, go to the bottom page look for **“Add Attendance”**

Click **“Add Attendance”**



Traditional Chinese Medicine Practitioners Board

Administration

CPE

» Manage Events

» Enquire CP Applications

Application Status

Submission Date From

Event Date From

Event Title

Category

Search

New Event

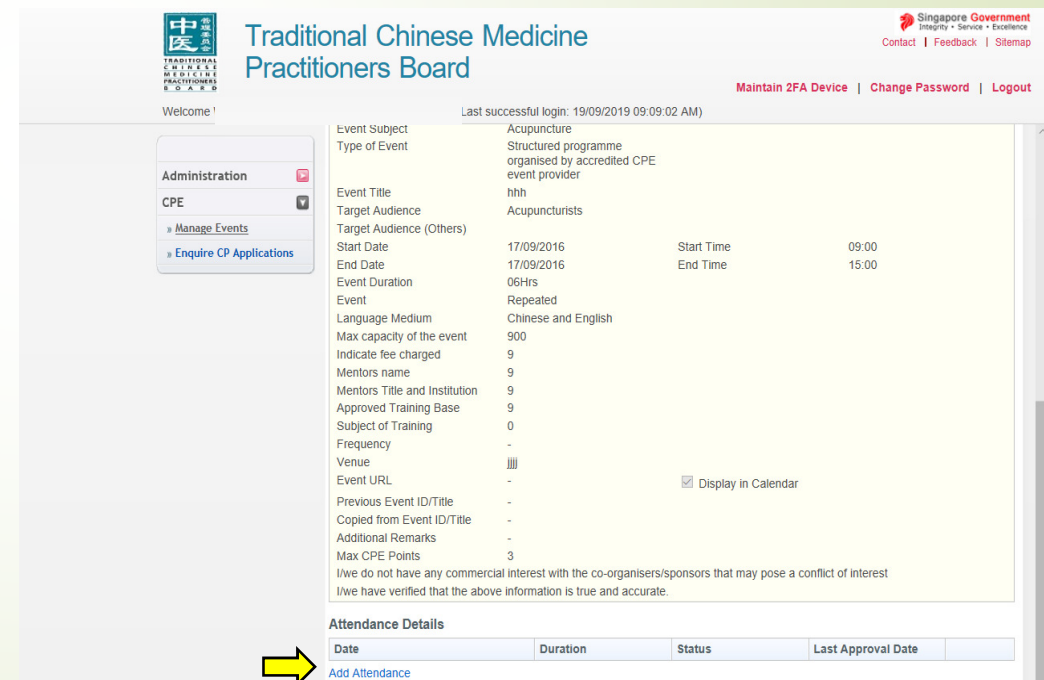
Search Result

Total record(s) found: 19

Event ID	Event Title	Organisation	Event Start Date	Application Status	Attendance Status	Remarks
TCM20190912-1A-0002	1A teaching session testing	Jip_jip	20/09/2016	Approved	Pending Submission	-
TCM20190919-1D-0007	jijj	Jip_jip	19/09/2016	Approved	Pending Submission	-
TCM20190917-1A-0016	kkk kkkokok	Jip_jip	17/09/2016	Rejected	-	-
TCM20190917-1A-0020	lj	Jip_jip	17/09/2016	Approved	Pending Submission	-
TCM20190917-1A-0018	cm training	Jip_jip	17/09/2016	Pending Supporting Documents	-	Kindly click <a href="#">here</a> to attach all the required documents.
TCM20190917-1D-0005	hhh	Jip_jip	17/09/2016	Approved	Pending Submission	-
TCM20190912-1A-0005	*Event Title	Jip_jip	12/09/2016	Draft	-	-
TCM20190915-1A-0006	12d12d	Jip_jip	01/09/2016	Draft	-	-
TCM20190912-1A-0003	1A case study testing	Jip_jip	01/09/2016	Rejected	-	-
TCM20190912-1B-0001	1B testing	Jip_jip	01/09/2016	Approved	Pending Submission	-

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Traditional Chinese Medicine Practitioners Board

Administration

CPE

» Manage Events

» Enquire CP Applications

Welcome!

Last successful login: 19/09/2019 09:09:02 AM)

Event Subject

Type of Event

Event Title

Target Audience

Target Audience (Others)

Start Date

End Date

Event Duration

Event

Language Medium

Max capacity of the event

Indicate fee charged

Mentors name

Mentors Title and Institution

Approved Training Base

Subject of Training

Frequency

Venue

Event URL

Previous Event ID/Title

Copied from Event ID/Title

Additional Remarks

Max CPE Points

I/we do not have any commercial interest with the co-organisers/sponsors that may pose a conflict of interest

I/we have verified that the above information is true and accurate.

Attendance Details

Date	Duration	Status	Last Approval Date
<a href="#">Add Attendance</a>			

## 8. Two ways to add attendance for the Accredited Events

- 1) Add your attendances one record by one record, or
- 2) Submit your attendance using the sample Excel file requirement file provided by the system under click "[here](#)"

Click "**Submit**" to submit your attendance

Traditional Chinese Medicine Practitioners Board

Welcome WONG SOO CHING | chwei0307@hotmail.com (Last successful login: 20/09/2019 09:47:51 AM)

Attendance Details

Attendance Status: Pending Submission

Last Approval Date: -

☐ No Attendance

<input type="checkbox"/>	S/N	Reg No.	Name of Professional	Role	Speaker Duration	CPE Points	Status
<input type="checkbox"/>	1	T0100728E	CHIN HOI TONG	Speaker	04 hrs	8	Draft
<input type="checkbox"/>	2	T0100577J	LEONG MENG KIM	Participant		4	Draft
<input type="checkbox"/>	3			Participant		4	Draft
<input type="checkbox"/>	4			Participant		4	Draft
<input type="checkbox"/>	5			Participant		4	Draft
<input type="checkbox"/>	6			Participant		4	Draft
<input type="checkbox"/>	7			Participant		4	Draft
<input type="checkbox"/>	8			Participant		4	Draft
<input type="checkbox"/>	9			Participant		4	Draft
<input type="checkbox"/>	10			Participant		4	Draft

Note:

- File must be in EXCEL (.xls or .xlsx)

Upload Attendance File

Upload attendance Excel sheet, if participants are more than 20.

Click [here](#) to download attendance excel template. Click [here](#) to view sample of attendance upload excel

Browse... Attach

Save Submit

By Excel

A	B	C
Event ID	TCM20190827-1A-0001	
Date (dd/mm/yyyy)	29/09/2019	
Reg No.	Role	
TXXXXXXB	P	Tan XXX
TXXXXXXH	P	Wong XXX
TXXXXXXF	P	Ng XXX
TXXXXXXZ	P	Ong XXX
TXXXXXXF	P	Lau XXX
TXXXXXXJ	P	Foo XXX
TXXXXXXI	S	Wee XXX

## 8. Two ways to add attendance for the Accredited Events

For submission using Excel file

- 1) The PRS system only allows the uploading of Excel file, maximum of 100 attendee records. If the event has more than 100 attendees, you will need to split the single Excel file into two, so that the number of attendance is less than 100 for each file.
- 2) You will need attach the 2 Excel files (browse and attach **the 2 excel files consecutively** , (one after another) , before you click “Submit” (i.e click “submit” one time only). i.e upload all the attendance files for the same attendance date and **submit once**

**The End**