



SINGAPORE DENTAL COUNCIL

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To: All Registered Dentists,

RENEWAL OF PRACTISING CERTIFICATE (PC) FROM 2018 TO 2019

Under Section 22 (1)¹ of the Dental Registration Act, all registered dentists are required to hold a valid Practising Certificate (PC) in order to practise Dentistry in Singapore.

A. REQUISITES FOR RENEWAL OF PC

Please take note that you are required to attain the following before you are allowed to renew your PC which will expire on 31 December 2017:

- (i) attain the **required CPE points** for the renewal of your practising certificate (PC) **by 30 September 2017**; and
- (ii) have a **valid BCLS certificate** (kindly note that, for dentists who are 60 years old and above from 01 June 2017, they are exempted from practical BCLS but will still be required to pass and submit the theoretical BCLS); and
- (iii) settle all "outstanding fines".

B. ONLINE RENEWAL OF PRACTISING CERTIFICATE (PC)

Dentists who have attained the requisite CPE points for the renewal of PC and have a valid BCLS certificate are to submit their application for PC Renewal online. You may do so from 01 October 2017 to 31 December 2017.

All dentists, regardless of mode of payment for PC fees, are required to login to the PRS to renew their PCs after they have met the necessary renewal requirements.

PC Fee

The fee for a 2-year PC (with validity from 01 January 2018 to 31 December 2019) is **\$600.00** and can be made online.

¹ **Prohibition of practice of dentistry**

22. —(1) Subject to sections 60 and 61, no person shall practise dentistry in Singapore unless he is a registered dentist and has a practising certificate in force.

Payment by GIRO / Employer Paying on their Behalf

For dentists who have opted to pay by GIRO and for dentists whom Employer will be paying on their behalf, please note that the Payment page will not be available and you will be directed to the Acknowledgement page after you have confirmed the declarations.

If you are on GIRO, the fees will be deducted from your bank account by **19 October 2017**. Please ensure that there are sufficient funds in your bank account for the deduction.

Payment by e-payment (Credit/Debit Card)

For dentists who are paying their PC fees through e-payment, a Payment page will be made available to facilitate this.

Late Payment Fee

In accordance with Section 17(10)² of the Dental Registration Act, you are required to renew your practising certificate not later than one month before the expiration. A penalty fee of \$75 will be imposed if payment is not received by 30 November 2017 and \$200 will be imposed if payment is not received by 31 December 2017.

Criteria for application of lower PC Fee

If you are currently doing exclusively volunteer work as a dentist, without any gratuity, you may apply to pay a lower fee of \$100 for two years. Please note that approval will be granted on a case-by-case basis.

C. OTHER INFORMATION

• Update of Residential/Practice Address and Email address

As per section 13(4)³ in Dental Registration Act, all dental professionals are reminded to update their residential/practice or email address with the Council, via online PRS, as soon as possible so that urgent information can be conveyed promptly.

Thank you.

Yours sincerely,

CLIN A/P PATRICK TSENG
REGISTRAR

(This is a computer-generated notice which requires no signature)

² **Practising certificate**

17. (5) Any registered dentist who applies for a practising certificate later than one month before the expiration of the practising certificate shall be liable to pay to the Council such late application fee as may be prescribed by the Council.

(10) For the purposes of subsection (5), the Council may prescribe different late application fees for applications made before, and applications made after, the expiration of the practising certificates.

³ **Registers**

13. (4) Every person whose name is entered in any of the registers shall inform the Registrar in writing of any change in his practice address or residential address within 28 days thereof, except that a person who makes a report of a change in his residential address under section 8 of the National Registration Act (Cap. 201) shall be deemed to have complied with this subsection on the date on which he makes the report.

(7) Any person who fails to comply with subsection (4) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$1,000.