

SINGAPORE MEDICAL COUNCIL

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Distribution List: Singhealth, NHG, NUHS, Alexandra Health and Public Hospitals
Ministry of Health Holdings, Ministry of Health

CONTINUING MEDICAL EDUCATION (CME) REQUIREMENTS FOR DOCTORS

A. CME REQUIREMENTS FOR DOCTORS WHO ARE ON HEALTHCARE MANAGEMENT DEVELOPMENT PROGRAMME (HMDP)

1. Since 1 January 2005, all fully and conditionally registered doctors who wish to renew their practising certificates (PCs) are required to meet the compulsory CME requirements for their CME qualifying period(s) before they are eligible to apply to renew their PCs.
2. As proration of CME Requirements for doctors who are overseas has been abolished with effect from 1 Jan 2007, doctors who are on local or overseas HMDP / training under any other programmes are also required to accumulate 50 CME points (of which 20% core requirements) for a 2-year PC.
3. Employers are required to note and inform doctors under their employment on the CME requirements if they are selected for HMDP or other training programmes. Doctors may be awarded CME points for attending accredited overseas CME events and participation in self-learning activities. They can submit these claims and update their contact details via the SMC online services at www.smc.gov.sg and inform Secretariat on the duration of their period away.

B. ACCREDITATION OF LOCAL CME EVENTS AND ATTENDANCE UPLOAD

- 4 Currently, the Ministry of Health, local hospitals, healthcare clusters and other accredited CME providers hold regular local CME events to help keep doctors current with changes in medicine.


5 CME Providers of local events are required to apply for accreditation at least 4 weeks before the event date to allow SMC sufficient time to process the applications. For all SMC-accredited events, CME providers are required to record doctors' attendance, upload the attendance records online and fax the hardcopies¹ to the SMC Secretariat **within 20 days** after the event.

6 CME providers must submit the attendance for the doctors promptly to ensure that the CME reports on doctors' participation are up to date. As the CME qualifying period (QP) for doctors to obtain the CME points ends on **31 December** of each calendar year, CME providers must submit the attendance for the doctors before the end of the QP for events organised at year end. Late submission may result in doctors not meeting their CME requirements and thus unable to renew their PCs when it expires.

7 Please note that all attendance records should be uploaded and faxed copies received latest by **Monday, 31 Jan 2011**. We appreciate if this is relayed to the relevant staff involved.

8. Please contact the CME Secretariat at 6355-2450 or email us at smc_cme@smc.gov.sg for any clarification or assistance.

9. Thank you.



DR TAN CHOR HIANG
EXECUTIVE SECRETARY (ADMINISTRATION, REGISTRATION,
ACCREDITATION & SURVEILLANCE DIVISIONS)
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¹ Only applicable to all Category 1B applications

Distribution List – Clusters and Public Hospitals

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