

INFORMATION TO BE PROVIDED FOR CONTINUING PROFESSIONAL EDUCATION (CPE) EVENT ACCREDITATION

General requirements for CPE Event Accreditation

The CPE events organised must fulfil the following requirements:

- 1) Must align with the objective of enhancing the professional standards of TCM practitioners.
- 2) Should be relevant and within the scope of TCM practice locally.
- 3) If the event is on TCM treatments, the treatment methods should be safe for patients.
- 4) Should be publicised and targeted at TCM practitioners (Should not be open to members of the public).
- 5) Should not involve any commercial activities or promotion of any products.

A. Information on event

(For event with more than one session, please submit separate document for each session.)

S/N	Criteria	Y/N	Details
1.	<p>Does the event meet the objective of enhancing the TCM professional standards?</p> <p>Please elaborate in details on the event objective, event outline, the content/topics covered in the event/ each of the sessions if there are more than one session, and explain how each event/session benefits TCM practitioners in their TCM practice.</p> <p><i>The event topics on TCM practice must be relevant and safe for patients.</i></p>		

2.	<p>Please attach a copy of the event publicity material. You can attach a copy of the event presentation materials if available.</p>		
3.	<p>Is conventional TCM procedure(s)¹ covered in the event?</p> <p>If yes, please state briefly the procedure(s) taught in the event.</p>		
4.	<p>Is new or modern TCM procedure(s)² covered in the event?</p> <p>If yes, please state the name of the speaker/trainer, elaborate on the procedure(s) and provide documentary support e.g. research studies, papers etc. on its safety and efficacy.</p>		
5.	<p>Is other procedure(s)³ covered in the event?</p> <p>If yes, please state the name of the speaker/trainer, elaborate on the procedure(s) and how does it benefit TCM practitioners in their TCM practice.</p>		

¹ Conventional TCM procedure refers to TCM diagnostic and treatment methods that are taught in local TCM schools and tested in Singapore TCM-physicians Registration Examination (STRE).

² New or modern TCM procedure refers to TCM diagnostic and treatment methods that are not taught in local TCM schools and not tested in the STRE.

³ Other procedure refers to non-traditional Chinese Medicine treatment method.

6.	<p>Is there live demonstration or hands-on training on the procedure(s)?</p> <p>If yes, please state the name of the speaker/trainer and elaborate on the procedure(s) that will be demonstrated in the event.</p> <p>If the live demonstration or hands-on training is on TCM procedures, only registered TCM practitioners with a valid Practising Certificate is allowed to carry out. Please provide the TCMP Board's registration number of the speaker/trainer.</p> <p><i>The live demonstration or hands-on training should be performed in a proper clinical setting with infection control measures in place.</i></p>		
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B. Information on speaker/trainer

(For event with more than one speaker/trainer, please submit separate document for each speaker/trainer.)

S/N	Criteria	Y/N	Details
1.	Name of speaker/trainer		
2.	<p>What are the qualifications, practice and teaching experience of the speaker/trainer?</p> <p>Please specify the number of years of practice and teaching experience of the speaker/trainer, and elaborate on the speaker/trainer's qualifications, practice and teaching experience in the event topic(s).</p> <p>For academic qualification, please indicate the awarding university and year of graduation.</p> <p><i>Speakers / trainers must have the relevant qualification, sufficient knowledge and experience in the event topic.</i></p>		
3.	<p>Is the speaker/trainer teaching on new or modern TCM procedure⁴ in the event?</p> <p>If yes, please elaborate on the training (duration, place of training and training institution) and practice experience (number of years and place of practice) of the speaker/trainer. Also attach the qualifications and training certificate.</p>		

⁴ New or modern TCM procedure refers to TCM diagnostic and treatment methods that are not taught in local TCM schools and not tested in STRE.

4.	<p>Is the speaker/trainer teaching on non-TCM treatment method in the event?</p> <p>If yes, please elaborate on the training (duration, place of training and training institution) and practice experience (number of years and place of practice). Also attach the qualifications and training certificate.</p>		
5.	<p>Is the speaker/trainer of professional good standing in his country of practice, i.e. have not committed any criminal offence and/or not the subject of professional disciplinary action?</p> <p>If no, please provide the details.</p>		

C. Declaration by CPE Event Provider

I hereby declare that I have verified and ensure that all above information is true, and that the speaker is of good standing and character.

Signature, Name & Designation of CPE In-Charge _____

Date